

**NO HARD COPY OF CALL UP LETTER WILL BE SENT SEPARATELY**

Name of Candidate: \_\_\_\_\_ Roll No: \_\_\_\_\_

(To be filled by the candidates)

**INDIAN ARMY**

Fax : 0755-2735980 (0930-1400hrs)  
Tele.....: 0755-2738640 (0930-1400hrs)  
Web ....: www.joinindianarmy.nic.in

**BY EMAIL ONLY**

Selection Centre Central  
Sultania Infantry Lines  
Bhopal (MP)-462001

SCC/7302/368CU

\_\_\_\_\_  
(Date)

Candidates please check your  
Roll No and Name on Web Site

**SSB INTERVIEW (COURSE) IN THE ARMY**

Dear candidate,

1. We are pleased to inform that you are nominated to attend SSB interview for joining the Indian Military Academy. **Please quote this reference along with your Roll No in all future correspondence.**
2. ...You are required to report **at Parking Area outside Platform No 6, BHOPAL Railway Jn/ Gate No2, Selection Centre Central, Sultania Infantry Lines, Bhopal** on the date and time as given below. Our representative will receive you and arrange your conveyance to the Selection Centre:-

Date of Reporting	Time of Reporting	Batch
(Date)	_____ hrs	<b>Regular (One time call up letter)</b>

3. ...Entries where option for choosing the SSB dates online is made available, **no changes will be made to the selected dates, once chosen.** However, under extremely exceptional circumstances only, reporting date chosen may be changed based on the merits of the case and availability of batches/ dates. In this case you will be required to submit a request alongwith supporting documentary proof for your reasons, through '**Feedback/ Query**' option available on logging-in to [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) . The date will be considered changed only if you receive a confirmation from us.

**Note:- Local Candidates.** Withhold your move and contact us by Post/ FAX in case you or your parents reside or work at Bhopal or have a relative who is serving in this Selection Centre. Further instructions regarding change of Centre will be intimated to you immediately on receipt of such confirmation from you. Withholding information or giving false information in this regard will render you liable for cancellation of your candidature and disqualification of commission in case detected subsequently.

4. .... **Common Call Up Instructions** is enclosed alongwith this Call Up Letter for your information and compliance. Candidates are required to bring all educational documents **in original** as mentioned in the Common Call Up Instructions. Also bring this Call Up Letter with you and deposit the same at the Centre on arrival.

**Eligibility**

5. .... **(As per notifications issued for various Courses)**

**Procedure at SSB**

6. **Testing.** This will be conducted over five days excluding the day of arrival, in two stages:-
  - (a) **Stage I.** The Stage I testing shall commence at 06:30AM on the first day and will comprise of :-
    - (i) An intelligence Test.
    - (ii) A Picture Perception and Discussion Test. (PPDT)
  - (b) **In case of your rejection in Stage I, you shall be returned from the Centre in the afternoon of the same day.**

(c) **Stage II.** The Stage II tests comprise the following for the next four days :-

- (i) Psychological Tests.
- (ii) Group Test I and II for two days.
- (iii) Interview.

**Note:-** In order to familiarize yourself with the SSB procedure being followed, you are advised to follow the link <http://www.joinindianarmy.nic.in/bhopal-5-days-test-schedule.htm>

7. **Medical Examination.** You should be physically fit and free from ailment or any health problem which may hamper your performance in the physical tests/interview.

- (a) In case, you qualify in the Stage-II testing, you shall be required to undergo a Special Medical Board (SMB) over the next four to six days. In exceptional and unavoidable circumstances, it may take upto eight days.
- (b) In your own interest you are advised to undergo a preliminary medical check-up for wax in ears, refractory error of eyes, fungal infections of skin, eosinophilia, knock knee and flat foot or any other disease before reporting for SSB interview.

**Note:-** In case you are found unfit in the SMB, you are eligible for Appeal Medical Board (AMB) within 42 days from the date of approval of the SMB. In case, you are found unfit even in the AMB, a final appeal i.e. Review Medical Board (RMB) can be made within 24 hrs from approval of the AMB. Grant of RMB is depends upon the discretion of the Medical Authorities. In case of Appeal Medical Board, the candidate is required to deposit some amount in govt treasury (through MRO) as laid down by Medical Authority. Receipt of MRO in original is required to be produced before Medical Authority at the time of Appeal Medical Board. You are required to forward duplicate copy of MRO alongwith copy of request for AMB to Recruiting Directorate/ DMPR within 7 days from the conference day of SMB.

#### **Administrative Instructions**

8. Free boarding and lodging will be provided to you for the period of your stay at the Selection Centre.
9. Please note that no lunch will be provided by the Selection Centre on the day you report to the Selection Centre.
10. Please note that no individual will be allowed to go out of the SCC premises on the day of screening test, hence it is advised that you must bring your luggage with you at the time of reporting.
11. Candidates will strictly adhere to laid down timings.
12. Candidates will not visit testing areas after testing hours.
13. The conduct of the candidates both in the Selection Centre as well as when visiting outside areas should be courteous.
14. Any contravention of above orders or any act of indiscipline will invite immediate cancellation of candidature on disciplinary grounds.
15. Cases of serious breach of discipline and conduct will be handed over to civil police and FIR registered accordingly.
16. Candidates are not permitted to use mobile phones during the conduct of tests.

Sd/ x x x x x  
Call Up Offr  
Selection Centre Central  
For Comdt

#### **Enclosures :-**

Common Call Up Instructions

## COMMON CALL UP INSTRUCTIONS

### (FOR GUIDANCE AND COMPLIANCE OF CANDIDATES ATTENDING SERVICE SELECTION BOARD INTERVIEW)

1. **Items to be Brought.** The following items will be required for the interview:-

Ser No	Items	Quantity Required		Remarks
		Gents	Ladies	
(a)	Dark colour trouser and light colour shirt	1 set	1 set	Suits/sarees permissible
(b)	Black shoes	1 pair	1 pair	
(c)	Neck tie	1	1	Optional
(d)	Winter wear	1	1	Seasonal requirement during winter
(e)	White shorts & T-shirt	1-2 sets	-	For GTO tests
(f)	Track suits	1 *	2 sets @	* For winters only @ May wear appropriate Indian dress
(g)	Sports shoes	1 pair	1 pair	Preferably white
(h)	Socks	1-2 pair	1-2 pair	
(j)	Writing material (pen blue/black, pencil, eraser, A4 size white paper (10 Nos)	Adequate quantity	Adequate quantity	
(k)	Passport size (2' x 2') photograph in light shirt and white background	20 copies	20 copies	Head should cover 25-35 mm of photo. Photos not to be digitally edited.
(l)	Toilet items	As required	As required	
(m)	Lock and key for safety of personal belongings			

2. **Cash and Valuables.** A maximum of Rupees One Thousand over and above what is required for travelling expense may be carried. No valuables should be carried. Safe custody of cash and valuables will be the responsibility of the candidates.

### **Documentation**

3. Please bring the following documents in **ORIGINAL** at the time of reporting at this centre along with two photocopies each duly self attested. Original documents will be returned after verification at the SSB.

4. Carefully note down the documents as applicable for your entry, as given below.

### **Documents Common for All Entries.**

- (a) **Matriculation or Equivalent Certificate** for verification of your date of birth. [*Certificates issued by the board concerned (CBSE/State Boards/ICSE)/ admit Card/ Marksheet/ transfer/ Leave Certificate etc in which date of birth is reflected are not acceptable proof of date of birth.*]
- (b) **Intermediate/ 10+2 pass certificate.**
- (c) **Marks Sheet of Matriculation or equivalent.**
- (d) **Marks Sheet of Intermediate/10+2 examinations.**
- (e) **Semester/ Year wise independent marks sheets** of Graduation/ Post Graduation.
- (f) **Valid Proof of Identity** with photograph - Aadhaar Card/ PAN Card/ Voter ID Card/ Passport/ Driving Licence etc.
- (g) In case your original documents have been submitted for pursuing higher studies, you are required to bring a **Bonafide cum Custodian Certificate** as per **Appendix 'A'** on original letter head duly signed by the Principal/ Head of institution where the documents have been submitted.

### **Documents for All Graduation/ Post Graduation Entries.**

- (a) **Graduation Degree/ LLB Degree/ Provisional Degree/ Additional documents** required for specific entries showing clearly having passed degree examination and eligible for award of degree.
- (b) **The candidates of final year of graduation degree course** should complete all their examinations including exams, practical, projects, viva-voce, backlogs etc related to the degree prior to 1<sup>st</sup> Day of the respective entry's month (Jan/Apr/Jul/Oct as applicable) of joining the Training Academy. They should be able to produce the graduation degree either before or within 12 weeks of commencement of the Course. **In this case OR the cases where requisite exams are completed but result still awaited OR results declared but marksheets/ degree certificate**

not received yet, candidates are required to bring a **Bonafide Certificate on original letter head duly signed by the Principal/ Head of institution** as per **Appendix 'B'**.

(c) No Claim Certificate. Format is attached as **Appendix 'C'**.

7. **Additional Documents for Specific Entries.**

(a) **TGC Entry & SSC (Tech) Men/ Women Entry.**

(i) The candidates must carry a **Conversion Certificate** indicating the conversion formula of grades (CGPA/SGPA/CPI) to percentages, on the college /university letter head duly signed by the Dean/ Principal / Registrar.

(ii) **Declaration Certificate** as per the format attached at **Appendix 'D'** to be carried by the candidates.

(iii) If the candidate's Engg stream is not included in the notified Engg streams in the notifications and candidates desire to claim equivalence, it is mandatory to submit **Equivalence Certificate** issued by the University.

(b) **NCC Spl (Men/ Women) Entry.**

(i) NCC 'C' Certificate with minimum 'B' Grading.

(ii) **Conversion Certificate** issued by the University/ College in case of CGPA or Grades system so as to ascertain the educational eligibility of the candidate.

(c) **JAG (Men/ Women) Entry.**

(i) Candidates should be eligible for registration with Bar Council of India/ State. Copy of the authority from **Bar council of India/ State** stating that the particular College/ University institution is recognized by Bar council of India, duly signed by college/ university authorities.

(ii) **Conversion Certificate** issued by the University/ College in case of CGPA or Grades system so as to ascertain educational eligibility of the candidate.

(d) **All UPSC Entries. UPSC Admit Card.**

(e) **All Non UPSC Entries (Except Service Entries).** One copy of **Online Application** duly signed and affixed with self attested photograph.

(f) **NDA. Risk Certificate** duly signed by parent/ guardian. Format is attached as **Appendix 'E'**

(g) **10+2 TES Entry.**

(i) **Risk Certificate** duly signed by parent/ guardian. Format is attached as **Appendix 'E'**.

(ii) **Declaration Certificate** as per the format attached at **Appendix 'D'**.

8. **Service Entry.**

(a) Service candidates will be entertained at the selection centre for their SSB interview only if they report on movement order from their respective units.

(b) Latest Photocopy of Fd Conduct Sheet duly attested.

(c) Service Identity Card.

9. **Special Instructions.** Candidates **MUST** thoroughly scrutinise all requisite Certificates and documents, including the Online Application/ UPSC Admit Card to check if there is any variation in the personal particulars- **Candidate's Name, Parents Name and Date of Birth** from document to document. In case of minor variations also, candidates are advised to submit an **Affidavit** stating the variations in the personal particulars in specific documents, reasons for variations and corrective actions taken thereto. Following aspects are highlighted:-

(a) The personal particulars as stated above must conform to **Matriculation or Equivalent Certificate** since the said document is treated as **Mother Document**.

(b) Affidavit which affirms the personal particulars **as against those contained in Matriculation or Equivalent Certificate will NOT be accepted.**

(c) In case of instance such as legal changes in the personal particulars undertaken if any, it should be supported with the original and two attested copies of the Gazette Notification published by the concerned State Government to this effect.

(d) Due care be taken to address all the variations without leaving any scope for interpretations whatsoever of such particulars from document to document. **In absence of correct affidavit, the candidate will be returned back without entertaining any representations.**

(e) **Affidavit for UPSC entry will be NOT accepted.** Candidates are advised to take necessary corrective actions since such cases are liable to be returned from SSBs.

10. **Permanent Body Tattoo(s).**

- (a) Permanent body tattoos are only permitted on inner face of forearm i.e from inside of elbow to the wrist and on the reverse side of palm/ back (dorsal) side of hand. Permanent body tattoos on any other part of the body are not acceptable and **candidates will be barred from further selection.**
- (b) Tribes with tattoo marks on the face or body as per their existing custom and traditions will be permitted on a case to case basis, in such cases a **self certified certificate** of undertaking declaring details of permanent body tattoo(s), is required to be submitted at the time of reporting. Format of these certificates are attached as per **Annexures 'IV' 'V' & 'VI'**.
- (c) Policy on permanent body tattoo has been uploaded on the official web site of Recruiting Directorate and same can be viewed at <http://www.joinindianarmy.nic.in/writereaddata/Portal/Images/pdf/tattopolicy2015.pdf>

**Notes:-**

- (i) ***In case, you fail to produce any requisite document in ORIGINAL at the time of Reporting, you are liable to be returned without being interviewed and NO reimbursement of TA will be made.***
- (ii) ***Candidates must submit only one Online Application. Receipt of multiple applications from the same candidate will result in cancellation of candidature, and no representation will be entertained in this regard.***
- (iii) ***Candidates failing to submit any requisite documents/ certificates will be returned from this Centre without being allowed to appear in Testing. No representations will be accepted in this regard nor will a fresh date be allotted to the candidate.***

11. **Change of Address.** Change of address, if any, after submission of application will be intimated to following addresses and this centre. (See specimen at **Appendix F**):-

**FOR ARMY ENTRIES** - Additional Director General of Recruiting, Integrated Headquarters Ministry of Defence (Army) West Block - III, R K Puram, New Delhi - 110066.

**FOR NAVAL ENTRIES** - Directorate of Manpower Planning and Recruitment (DMPR), Recruiting Card Library (Navy) IHQ of MOD (Navy), 'C' Wing, Sena Bhawan, New Delhi - 110011.

12. **Travelling Allowance (TA).** Candidates appearing for SSB interview for the first time for a particular type of commission ie permanent or short service shall be entitled for AC-III tier to and fro railway fare or bus fare including reservation cum sleeper charges within the Indian limits, if actually traveled. Candidates applying/ appearing for the same type of commission will not be entitled travelling allowance on any subsequent occasion. To claim the TA if applicable, candidates must submit TA Form (Format attached as **Appendix G**) and a hard copy of the ticket to claim the TA. (Soft Copy/ SMS will not be acceptable). You are liable to forfeit travelling allowance if you fail to:-

- (a) Meet the eligibility criteria and educational qualifications as required.
- (b) Produce the original documents as given in the instructions.
- (c) Produce ID proof as mentioned in the instructions.
- (d) Withdrawn from any stage of Testing due to ineligibility/ cancellation of candidature.
- (e) From Defence or any other Govt Department. If you make use of any concession forms, you will not be paid the TA.

**For Attention of Candidates**

13. Candidates declared successful in the SSB interview are required to submit at the earliest a photocopy duly self attested of all such provisional degree/ degree certificate acquired after the SSB interview to the addresses given for above for 'Change of Address'.

14. Candidates are further advised that documents already verified at Selection Centre need not be submitted again to IHQ MoD (Army/Navy). In case of loss of such documents, the onus will entirely rest upon the candidate.

15. **Instructions for Lady Candidates.** In case a lady candidate is married (except who are issueless divorcee/ issueless widow/ widow of defence personnel for the notified entries only), she is not eligible and need not report for SSB interview. The call up letter may be treated as cancelled.

16. **Compensation.** Government is not responsible for any compensation to the candidates or to their guardians/ heirs for injuries sustained by them during the period of testing. However, facilities exist to attend to the candidates falling sick or sustaining injuries during their stay at the Centre.

17. **Correspondence.** In all correspondence, please quote Call Up Letter No and date, Roll No, Name of the Entry, and Contact details such as full postal address, Email and Contact Number.

18. **Service Personnel Only.** In case the Candidate is already serving in the Army/ Navy/ Air Force, this letter will be put up to your Officer Commanding and your move in connection with this interview will be treated as temporary duty under the provisions of TR-1 92 (f) (ii) and you will bring a return journey railway warrant for your journey. You are required to bring one set of uniform.

19. **For Information of Officer Commanding Unit. (In Case of Service Entries).**

- (a) In case, the candidate has been posted out of your Unit, please, forward this letter to his present unit immediately, under intimation to this Centre.
- (b) Copies of movement order and DO Part II will not be endorsed to this Centre. Separate movement orders will be issued to every individual required to report to this Centre.
- (c) In case the individual cannot present himself for interview, this Centre should be informed immediately.
- (d) No Arms and Ammunition will be carried by the candidate.
- (e) Candidates will be in possession of free return railway warrant, Identity Card and Health Record Card.
- (f) Candidates are required to bring a set of uniform.
- (g) Apprise this Selection Centre immediately in case your unit is located in Bhopal.
- (h) **Ensure that the candidate carries all requisite documents in original failing which he will be returned and no fresh dates for SSB will be given.**

20. **Physical Conditioning.** Candidates who qualify the SSB interview and medical examination are advised to follow the under mentioned routine daily in order to keep themselves in good physical condition at the time of reporting at the Academy:-

- (a) Running 2.4 Kms in 15 Minutes
- (b) Sit ups-25
- (c) Push ups-13
- (d) Chin ups (minimum 06)
- (e) Rope Climbing (3 to 4 Meters)

21. Candidates reporting for their SSB should take care of the following medical aspects failing which he/ she is liable for rejection. **Ideal Age, Height and Weight (Male)** should be within permissible limits (+ or -10%) of the ideal weight given in the table. In recording fraction lower than 0.5 Kg will be noted and 0.5Kg, above will be recorded as 1 Kg. A correlation table between age, height and average weight is given below for guidance of candidates. In case of candidates belonging to the North East and hilly areas like Gorkhas, Nepalese, Assamese and Garhwalis, the height will be relaxed by 5 cms and weight commensurate with reduced heights. :-

Age Period	15-16 Yrs	16-17 Yrs	17-18 Yrs	18-20 Yrs	20-22 Yrs	22-24 Yrs	24-26 Yrs	26-28 Yrs	28-30 Yrs
Height (CM)	Weight (KG)	Weight (KG)	Weight (KG)	Weight (KG)	Weight (KG)	Weight (KG)	Weight (KG)	Weight (KG)	Weight (KG)
157.0	43.5	45.0	47.0	49.0	49.5	50.5	51.5	51.5	52.0
160.0	45.0	46.0	48.0	50.0	51.0	51.5	52.0	53.0	54.0
162.0	46.0	48.0	50.0	51.5	52.5	53.5	54.0	55.0	55.5
165.0	48.0	50.0	52.0	53.0	54.0	54.5	55.0	56.0	56.5
167.0	49.0	51.0	53.0	55.0	56.0	57.0	58.0	58.5	59.0
170.0	51.0	52.5	55.0	57.0	58.0	59.0	59.5	60.5	61.0
173.0	52.5	54.5	57.0	59.0	60.0	62.0	62.5	63.5	64.0
175.0	54.5	56.0	59.0	61.0	62.0	63.0	64.0	64.5	65.0
178.0	56.0	58.0	61.0	62.5	63.5	64.5	66.0	66.5	67.5
180.0	58.5	60.0	63.0	65.0	65.5	67.0	67.5	68.5	69.0
183.0	60.0	62.5	65.0	67.0	67.5	70.0	70.5	71.0	72.0

**BONAFIDE CUM CUSTODIAN CERTIFICATE**

**(CERTIFICATE FOR CANDIDATES WHO HAVE SUBMITTED THEIR CERTIFICATES AND MARKSHEETS IN COLLEGE /UNIVERSITY FOR PURSUING HIGHER STUDIES)**

(This certificate is required on the original letter head)

1. Certified that Mr \_\_\_\_\_ s/o Shri \_\_\_\_\_ is a bonafide student of \_\_\_\_\_ (name of college/university) and presently studying in \_\_\_\_\_ (name of course to be mentioned). The following certificates and mark sheets in respect of the above individual have been deposited with this College/University/Institution in original for verification purpose: -

- (a) .....
- (b) .....
- (c) .....

2. It is further certified that photostat copies of the above documents have been verified and attested by the undersigned.

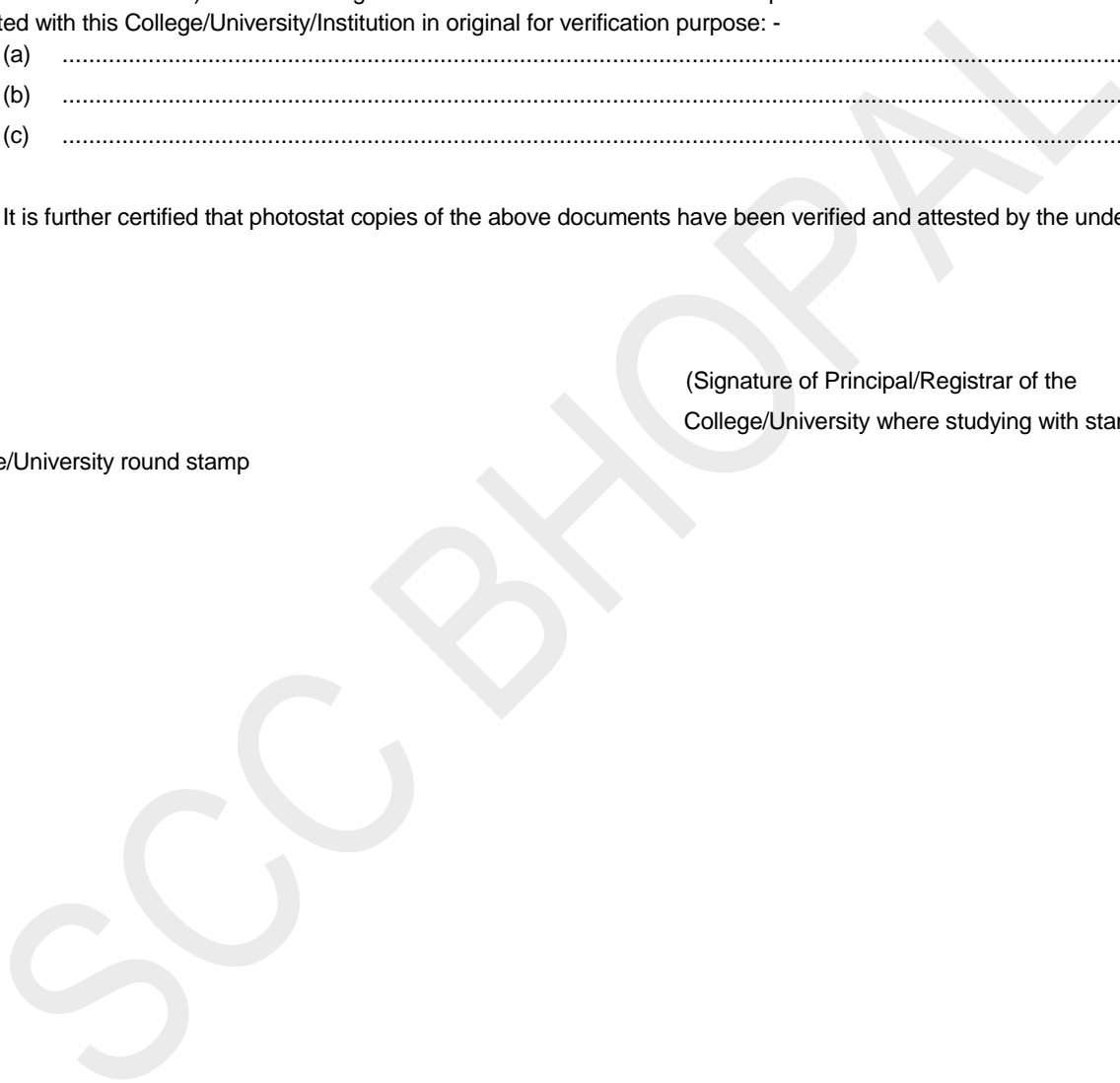
Place :

(Signature of Principal/Registrar of the

Date :.

College/University where studying with stamp)

College/University round stamp



**BONAFIDE CERTIFICATE**

**(CANDIDATES WHO ARE STUDYING IN FINAL YEAR OF THEIR ACADEMIC SESSION/ APPEARED FOR FINAL YEAR EXAMINATION/ RESULT NOT DECLARED)**

(This certificate is required on the original letter head)

..... Certified that Mr \_\_\_\_\_ S/o Shri \_\_\_\_\_ is a bonafide student of \_\_\_\_\_ (name of school/ college) and presently studying in \_\_\_\_\_ (class). His final board / semester examination will be conducted during \_\_\_\_\_ (date of exam) and his final results is expected to be declared by \_\_\_\_\_ (month and year).

**OR**

..... Certified that Mr \_\_\_\_\_ S/o Shri \_\_\_\_\_ is a bonafide student of \_\_\_\_\_ (name of school/ college) and presently studying in \_\_\_\_\_ (class). His final board / semester examination has been conducted on \_\_\_\_\_ (date of exam) and his final result is expected to be declared by \_\_\_\_\_ (month and year).

**OR**

..... Certified that Mr \_\_\_\_\_ S/o Shri \_\_\_\_\_ is a bonafide student of \_\_\_\_\_ (name of school/ college) and presently studying in \_\_\_\_\_ (class). His final board / semester examination was conducted on \_\_\_\_\_ (date of exam) and final result has been declared on \_\_\_\_\_. However, the original marksheet/ Degree Certificate has not been issued by the University. Same is expected by \_\_\_\_\_ (month and year). Provisional Marksheet/ Degree Certificate **duly Countersigned** by College/ University Authorities is hence issued.

Place : .....

Date : .....

College/University round stamp

(Signature of Principal/Registrar of the College/University where studying with stamp)

**NO CLAIM CERTIFICATE**

(For Graduation/Post Graduation Entries)

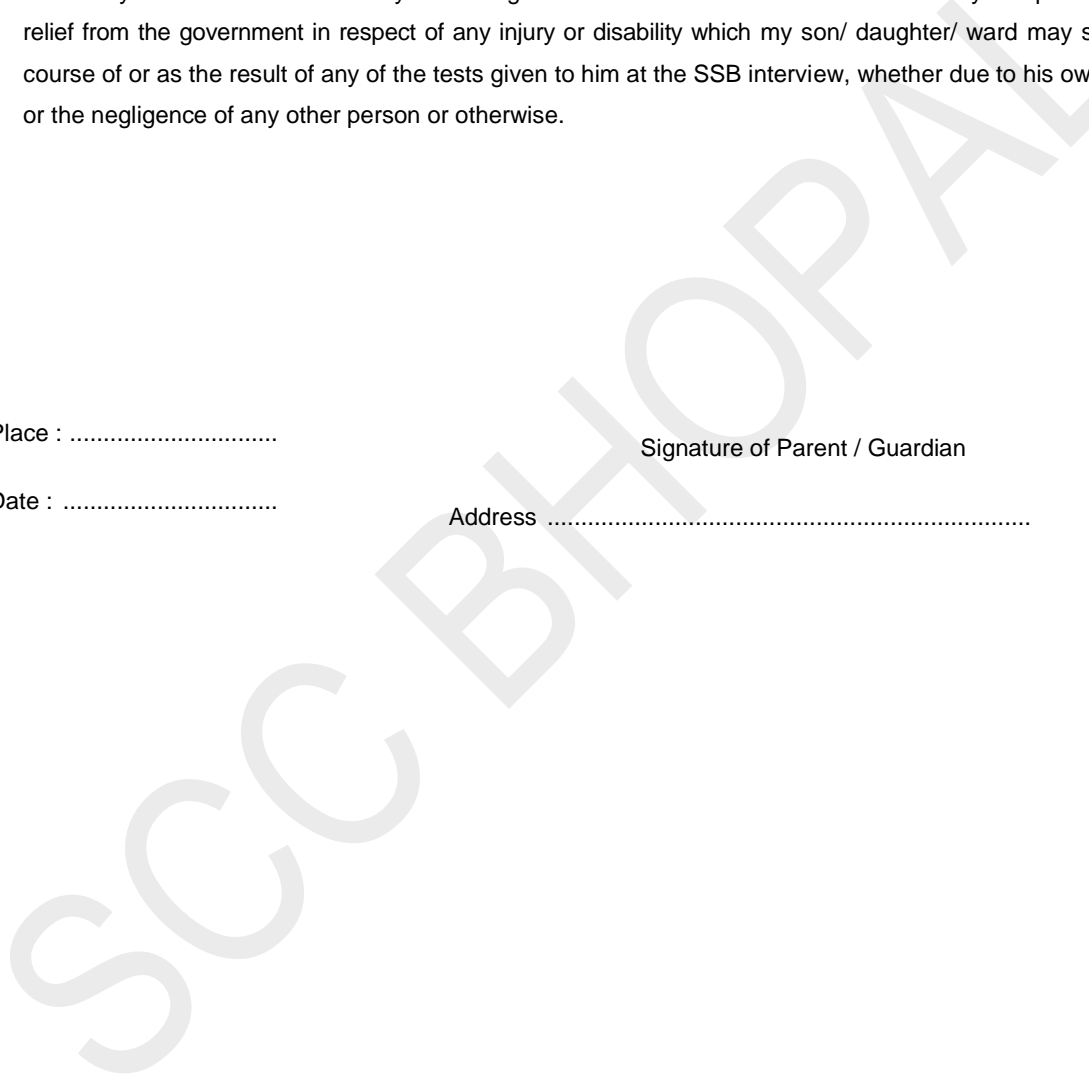
I father/ guardian of \_\_\_\_\_  
who is a candidate for IMA/ OTA/ Naval Academy/ entry in the Army/ Navy, hereby certify that I fully understand that my son/ daughter/ ward will, if required, attend the Services Selection Board Interview with my full and free consent and at my own risk and that I or my son/ daughter/ ward shall not be entitled to claim any compensation or other relief from the government in respect of any injury or disability which my son/ daughter/ ward may sustain in the course of or as the result of any of the tests given to him at the SSB interview, whether due to his own negligence or the negligence of any other person or otherwise.

Place : .....

Signature of Parent / Guardian

Date : .....

Address .....



**DECLARATION CERTIFICATE FOR TGC/ SSC(TECH) ENTRY**

**(FOR CUMULATIVE PERCENTAGE)**

**BRANCH OF ENGINEERING : \_\_\_\_\_**

1.....I, Name \_\_\_\_\_ Roll No. \_\_\_\_\_ a candidate for \_\_\_\_\_ course hereby declare that I have cumulatively **obtained** \_\_\_\_\_% **marks** up to 6<sup>th</sup> Semester in BE/B Tech in \_\_\_\_\_ (Branch of Engineering).

2.....I, further undertake that I may be allowed to appear for this interview at my own risk and my candidature for \_\_\_\_\_ course shall be **cancelled** in case the above declaration is found to be false at any stage of selection.

Place: .

Date: .

(Signature of the candidate)

**OR**

**DECLARATION CERTIFICATE FOR 10+2 TES ENTRY**

**(FOR PCM PERCENTAGE)**

1.....I, Name \_\_\_\_\_ Roll No. \_\_\_\_\_ a candidate for \_\_\_\_\_ course hereby declare that I have **obtained** \_\_\_\_\_% **marks** in PCM (Physics, Chemistry and Mathematics) in Class XII.

2.....I, further undertake that I may be allowed to appear for this interview at my own risk and my candidature for \_\_\_\_\_ course shall be **cancelled** in case the above declaration is found to be false at any stage of selection.

Place: .

Date: .

(Signature of the candidate)

**RISK CERTIFICATE**

(For NDA/10+2 (TES) Entries)

I, Shri \_\_\_\_\_ (Name of father) father/guardian of Mr \_\_\_\_\_ (Name of candidate) who is a candidate for NDA / 10+2 (TES) / 10+2 (Tech) / Regular Commission in the Army / Navy, hereby certify that I fully understand that my son/ward will, if required, attend Service Selection Board Interview with my full and free consent and at my own risk and that I or my son/ward shall not be entitled to claim any compensation or retest for the same course or any other relief from the Government if son/ward sustains any injury during the course of /as result of any of the tests administered to him at the said Services Selection Board or while using military transport due to any reasons.

Signature of Parent / Guardian

Address .....

Place : .....

Date : .....

SCC BHOPAL

**SELF CERTIFICATION (ONE FOR EACH TATTOO) BY CANDIDATES FROM TRIBAL COMMUNITIES WITH PERMANENT BODY TATTOO(S)**

1. I, \_\_\_\_\_ (Name of Candidate), Son/Daughter of \_\_\_\_\_ (Name of Father/Mother/Guardian as applicable \_\_\_\_\_ (Date of Birth) hereby give an undertaking that I belong to \_\_\_\_\_ Tribe from \_\_\_\_\_ area of \_\_\_\_\_ State and I do not have any permanent body tattoo on my body/I have one/two/three/four/more than four \* permanent body tattoo(s) inked on my body as follows (one for each tattoo) :-

<b><u>Photograph of Tattoo</u></b>	<b><u>Details of Tattoo</u></b>
(Post card size to be pasted here duly signed by the candidate with name please do not use staple pins/clips)	Size of Tattoo - (In Cms)
	Language - (If Applicable)
	Significance of Tattoo - (IF Applicable)

(\* Delete whichever is not applicable)

2. I am enclosing Certificate(s) as per Annexure V, in original, for permanent body tattoo(s) on my body, duly signed as per instructions.

3. I hereby declare that besides the tattoo(s) as referred in Para 1 of Annexure IV above, I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.

4. The above information given by me is true and correct to the best of my knowledge and belief.

5. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoo(s) will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place :

\_\_\_\_\_  
(Signature of the Candidate)

Date :

Name, Entry & SSB Batch No

**CERTIFICATE (ONE CERTIFICATE FOR EACH TATTOO) FOR PERMANENT BODY TATTOO IN RESPECT OF CANDIDATES FROM TRIBAL COMMUNITIES**

1. This is to certify that \_\_\_\_\_ (Name of Candidate) whose date of birth is \_\_\_\_\_ is the Son/Daughter of \_\_\_\_\_ (Name of Father/ Mother/ Guardian as applicable) and belongs to \_\_\_\_\_ (Name of the Tribe) Community of \_\_\_\_\_ (Name of the District) in the State of \_\_\_\_\_ (Name of the State).

2. It is certified that the permanent body tattoo(s) inked at the following parts of the body of \_\_\_\_\_ (Name of the candidate) is as per existing customs and traditions of \_\_\_\_\_ Tribe and is in practice as on date :-

- (a)
- (b)
- (c)
- (d)

(Total No of Tattoos – both in figures and words)

3. Post card size photograph of each of the tattoo as given in Paragraph 2 of Annexure V above is correct and placed as under for any future reference / record hereafter:-

<b><u>Photograph of Tattoo</u></b>	<b><u>Details of Tattoo</u></b>
(Post card size to be pasted here duly signed by the candidate and official issuing this certificate with their respective names. Please do not use staple pins/clips)	Size of Tattoo - (In Cms)
	Language - (If Applicable)
	Significance of Tattoo - (IF Applicable)

**Note** :- Each tattoo will have a separate photograph with details and will be described separately in additional pages will be used for the purpose and each page will attested separately.

Place :

\_\_\_\_\_

(Signature with Name, Designation and Stamp of DC/DM or SDM of the District/Tehsil) OR (Signature with Name Designation if any and Address of Chairman/Secretary or Senior Member of the Tribe to which the candidate belongs to with their Stamp)

**SELF CERTIFICATION (ONE FOR EACH TATTOO) UNDERTAKING BY CANDIDATES (OTHER THAN THOSE FROM TRIBAL COMMUNITIES) WITH PERMANENT BODY TATTOO(S) ON PERMISSIBLE BODY PART**

1. I, \_\_\_\_\_(Name of Candidate), Son/Daughter of \_\_\_\_\_ (Name of Father/ Mother/ Guardian as applicable) \_\_\_\_\_ (Date of Birth) hereby give an undertaking that \*I do not have any permanent body tattoo on my body/\*I have one/two/three/four/more than four permanent body tattoo(s) as per details given and shown in the photograph(s) below (\*strike out whichever is not applicable) :-

<b><u>Photograph of Tattoo</u></b>	<b><u>Details of Tattoo</u></b>
(Post card size to be pasted here duly signed by the candidate with name please do not use staple pins/clips)	Size of Tattoo - (In Cms)
	Language - (If Applicable)
	Significance of Tattoo - (IF Applicable)

2. I hereby declare that besides the tattoos as declared by me in Paragraph 1 of Annexure VI above. I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.

3. The above information given by me is true and correct to the best of my knowledge and belief.

4. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoo(s) will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place :

\_\_\_\_\_  
(Signature of the Candidate)

Date :

\_\_\_\_\_  
Name, Entry & SSB Batch No

**Note 1.** Each tattoo will have a separate photograph and will be described separately additional pages will be used for the purpose and each page will be signed by the candidate.

**Note 2.** Commandant Selection Centre or Commandants of a Pre-Commission Training Academy are empowered to reject a candidate for non-permissible permanent body tattoo(s).

**From**

Roll No \_\_\_\_\_  
Name \_\_\_\_\_  
Father's Name \_\_\_\_\_  
Postal Address \_\_\_\_\_  
Email \_\_\_\_\_  
Mob No. \_\_\_\_\_

**To**

The Call Up Officer  
Selection Centre Central Sultania  
Infantry Lines Bhopal - 462001

**APPLICATION FOR CHANGE OF ADDRESS**

Sir,

1. Please refer to your Call Up letter bearing No SCC/730\_/ /CU dated\_\_\_\_\_.
2. As per your Call Up letter quoted above, I am required to report to your Centre for SSB interview of \_\_\_\_\_ on \_\_\_\_\_. My Postal address has now been changed. I request you to please update my postal address in the application for further correspondence:-

Postal Address (as given in the application)	New Postal Address (To be changed in the application)
_____	_____
_____	_____
_____	_____
_____	_____

3. Thanking You.

Yours faithfully

Date : \_\_\_\_\_

(Signature of candidate)

Roll No \_\_\_\_\_

**TRAVELLING ALLOWANCE FORM PART-I**  
**(TO BE FILLED BY THE CANDIDATE)**

1. Batch No \_\_\_\_\_ Stage I Chest No \_\_\_\_\_
2. Name of candidate as per Dossier \_\_\_\_\_
3. Name of the nearest railway station \_\_\_\_\_
4. Banker's details of the individual for making payment of TA through NEFT:-
  - (a) Name of the account holder \_\_\_\_\_
  - (b) Account No \_\_\_\_\_
  - (c) IFSC Code \_\_\_\_\_
  - (d) Bank Name \_\_\_\_\_
  - (e) Branch with full address \_\_\_\_\_  
 \_\_\_\_\_
5. Actual train fare paid :-
  - (a) From \_\_\_\_\_ To \_\_\_\_\_
  - (b) Class \_\_\_\_\_
  - (c) Amount Rs. \_\_\_\_\_
  - (d) Train PNR/Ticket No \_\_\_\_\_
6. Actual Bus fare paid:-
  - (a) From \_\_\_\_\_ To \_\_\_\_\_
  - (b) Amount Rs. \_\_\_\_\_
  - (c) Bus Ticket No. \_\_\_\_\_
7. Grand total (5+6) Rs. \_\_\_\_\_
8. It is certified that I, \_\_\_\_\_ S/o \_\_\_\_\_ am a fresh candidate for Permanent/Short Service Commission, I will be personally responsible for any intentional/non intentional wrong information as furnished above and I will not claim TA in future for this particular entry.

Station : Bhopal

Dated :

(Signature of candidate)

**PART - II**  
**(TO BE FILLED BY THE ACCTS CLK)**

9. Auth Train fare :-
  - (a) From \_\_\_\_\_ To \_\_\_\_\_
  - (b) Class \_\_\_\_\_
  - (c) Amount Rs. \_\_\_\_\_
10. Admissible Train fare \_\_\_\_\_  
 (Para 5 or 9 whichever is less)
11. Admissible grand total paid (6+10) x 2 Rs. \_\_\_\_\_

(Signature of Account Clerk)