

भारतीय सैन्य अकादमी
INDIAN MILITARY ACADEMY



JOINING INSTRUCTIONS
OFFICER CADETS

(DIRECT ENTRY, TECHNICAL GRADUATE COURSE,
EX-NDA & SCO ENTRY)

ISSUED BY
DIRECTORATE GENERAL OF RECRUITING
ADJUTANT GENERAL'S BRANCH
INTEGRATED HEADQUARTERS OF MINISTRY OF
DEFENCE (ARMY)



INDIAN MILITARY ACADEMY CREDO

**THE SAFETY, HONOUR AND WELFARE OF YOUR COUNTRY COME FIRST, ALWAYS
AND EVERY TIME.**

THE HONOUR, WELFARE AND COMFORT OF THE MEN YOU COMMAND COME NEXT.

**YOUR OWN EASE, COMFORT AND SAFETY COME LAST,
ALWAYS AND EVERY TIME.**

WELCOME NOTE

Dear Candidate,

1. On behalf of the Commandant, Indian Military Academy, I take this opportunity to welcome you to this premier institution. The Indian Military Academy, one of the very few institutions of its kind in the world, is truly the pride of our nation.
2. At this Academy, we maintain and expect a very high standard of discipline, moral values and physical fitness. I am sure you will live up to these high standards and the expectations of your Nation & family.
3. These Joining Instructions will guide you to prepare for joining the Academy. You are advised to read the instructions carefully and take action accordingly.

Adjutant
Indian Military Academy
Dehradun

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PART-I : GENERAL INFORMATION

Introduction

1. The Indian Military Academy (IMA), Dehradun is one of the premier Military Training Institutes, training Officer Cadets for being commissioned into the Indian Army. The Academy is known for its glorious history and valiant traditions which not only are an integral part of the Nation's proud heritage but also form an indispensable sheet anchor of the national security.

2. Through the portals of IMA, with the motto 'Veerta aur Vivek', pass out the future Military Leaders of the Indian Army. The path of military leaders is paved with a challenging, exciting and an exacting service. The Academy is no soft option to glitz and glamour. It is an austere institution imparting rigorous training in leadership, self-discipline and military training. The hallowed portals of this great institution rightfully boast of having groomed the majority of the officer cadre of yesteryears and indeed today's Indian Army.

Brief History

3. Founded in 1932 to fulfill the growing need for 'Indianisation', IMA has grown from the 'First Course' of 40 Gentlemen Cadets (now Officer Cadets) to currently training over 1500 Officer Cadets. Its professional fame places it alongside the finest military training institutions of the world. The outstanding record of its alumni on battlefields around the world bear testimony to its fame as a cradle for future military leaders of the country.

4. One of the interesting features in the development of IMA is its expansion in January 1949 into Armed Forces Academy with an addition of Joint Services Wing at Clement Town, Dehradun where Cadets of Army, Navy and Air Force were trained. On 01 January 1950, the Armed Forces Academy in Dehradun was renamed as National Defence Academy.

5. In 1954, the Joint Services Wing of the National Defence Academy moved from Dehradun to Khadakwasla, Pune and Military Wing which stayed back in Dehradun was renamed as Military College. In 1960, the Military College was given back its original name – 'Indian Military Academy'.

Aim of Training

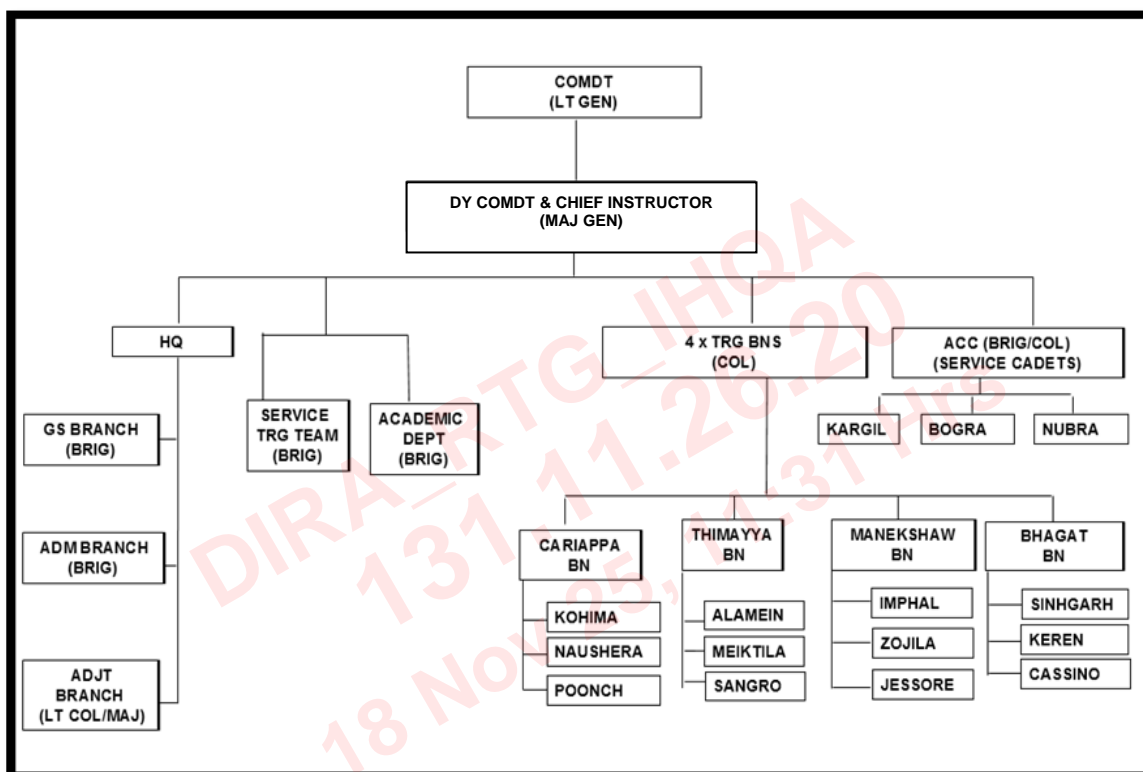
6. To train and motivate the Officer Cadets to be **morally upright, professionally competent commissioned officers of the Indian Army committed to the values of duty, honour and selfless service to the Nation** with the passion to achieve professional excellence.

Organisation and Layout

7. The Commandant of IMA is a Lieutenant General rank officer and Deputy Commandant & Chief Instructor is of the rank of Major General. IMA is broadly organised with Instructional Teams, Training Battalions and Army Cadet College Wing. The Headquarters consists of General Staff Branch, Administrative Branch and the Adjutant's Branch. These are headed by Brigadiers except for the Adjutant's Branch which is headed by a Lieutenant Colonel/ Major. The Instructional Teams are sub divided into the Service Training Team and Academic Department each headed by a Brigadier.

8. There are four training Battalions viz, Cariappa, Thimayya, Manekshaw and Bhagat commanded by a Colonel and assisted by Majors and Captains, who are the Company and Platoon Commanders. Battalions are named after the ex-Chiefs of the Army Staff except Bhagat Battalion which is named after Lieutenant General PS Bhagat, Victoria Cross – the first Indian officer to be awarded the Victoria Cross and has also been the Commandant, IMA. The Battalions are organized into three Companies each named after historic battle honours of the Army which are further sub-divided into three platoons each.

9. The Army Cadet College Wing is headed by a Brigadier and is located in the North Campus. It consists of three Companies with three platoons each and an Academic Department headed by the Principal. The latter is organised into various departments under the Humanities and Science Streams and each department is being headed by a Professor/ Associate Professor.



10. **Location.** IMA is located in Premnagar on the outskirts of Dehradun, a city in Uttarakhand about 250 Km from New Delhi. The Doon Valley lies between the Garhwal Himalayas and the Shiwaliks. Average height of the valley is 600 meters above mean sea level. The forested environment and pristine mountains in the backdrop, form an ideal training environment for young Officer Cadets. It is believed as per the Hindu mythology that, Guru Dronacharya had his ashram around this area and used it for training his disciples in the art of war.

11. **Weather.** The Doon Valley enjoys salubrious climate throughout the year. It has a short summer from mid-April to June and a long & wet monsoon from July to September. It is nice and pleasant during October and March but quite cold from November to February. Max summer temperature is around 42°C and min winter temperature is as low as 1°C.

PART II - INITIAL PREPARATION

12. **Acknowledgment.** To be forwarded immediately on receipt of the Joining Instructions.

12.1. **For all Entries (less Ex-NDA).** Acknowledgement will be sent on the given address, as per format at **Appendix 'A'**.

12.2. **For Ex-NDA Entry only.** Acknowledgement will be sent on the given address, as per format at **Appendix 'A-1' latest by 15 Dec 25.**

13. **Documentation.** Following documents duly completed will be brought by **all the Officer Cadets** and will be checked on arrival at the Academy (**Kindly note instructions given for each document carefully**). All documents will have to be completed and signed as per instructions given in the respective formats:-

Ser No.	Document	All Entries
1	Proof of Identity (original with two photocopies)	Self-attested photocopies of Aadhar Card and PAN Card (both compulsory) .
2	Education (original with two photocopies) (all compulsory)	(i) Original Matric certificate to support date of birth . (ii) Original Matric marksheet. (iii) Original Class 12 th certificate. (iv) Original Class 12 th marksheet.
3	Risk Certificate by Parents/Guardian (compulsory)	As per Appendix 'B'
4	Risk Certificate by Candidates (compulsory)	As per Appendix 'C'
5	Certificate on Carriage of Mobile Phone (compulsory)	As per Appendix 'D' <i>Officer Cadets are allowed to use their deposited mobiles only on Sundays/Holidays as per timings laid down by the IMA authorities. Possession/ use of any mobile other than the one deposited by the Officer Cadet is a punishable offence. Candidates are directed not to bring Chinese origin mobile phones. Candidates are also required to link their mobile number with Aadhar and to use the same mobile No while undergoing training at the Academy.</i>
6	Affidavit – Name Variation (only in case of discrepancy in name from Matric Certificate)	As per Appendix 'E'
7	Measurement of Dress & Shoes	As per Appendix 'F'

14. **Photographs.** All Candidates will bring following photographs: -

Ser No.	Photo Required	Size in cm (approx)	No of copies	Dress	Remarks
1	Self	4.5 x 3.5	05	White	With light sky-blue background
2	Self	3.5 x 2.5	05	Shirt and neck-tie	
3	Nominee(s)	4.5 x 3.5	05 each	-	Preferably with light sky-blue background
	Father				
	Mother				
	Minor Brother(s)				
	Unmarried/ Widowed Sister(s)				
	Wife				If applicable
Child(ren)					

15. **Documents Specific to Entries.**

15.1. **Declaration Certificate - Service Cadet (less SCO).** As per **Appendix 'G'**

15.2. **Bond Certificate** - For all Entries as per **Appendix 'H'**.

Note:- Following procedure will be followed for Officer Cadets who fail to produce the Bond:-

15.2.1. All Officer Cadets who do not submit the Bond on joining will deposit 15 days training charges (**Rs 18964.80/- per week**) to cover this period of training.

15.2.2. If after first 15 days, the Bond is still not received, training charges will be recovered until the Agreement Bond is received (max upto three months).

15.2.3. If the Bond is submitted, the Officer Cadets will be refunded the cost of training deposited by him/ her as given at Note (aa) & (ab) above. **If the Bond is not submitted by the end of third month, the Officer Cadets will be withdrawn from IMA.**

15.3. **For All Entries (less Ex-NDA).**

15.3.1. Online copy/ ink signed Call Letter as issued from Recruiting Directorate/ TA Directorate, Integrated Headquarters of Ministry of Defence (IHQ of MoD (Army)).

15.3.2. Original Degree or Provisional Degree of Graduation from Recognised University.

15.3.3. Original Degree marksheets of all terms/ semesters of Graduation.

15.3.4. Original Degree or Provisional Degree for Post-Graduation from a Recognized University, as applicable.

15.3.5. Original marksheets of all terms/ semesters of Post-Graduation, as applicable.

15.3.6. Migration Certificate.

15.3.7. Medical Certificate duly signed by Registered Medical Practitioner or a Military Medical Officer as per **Appendix 'J'** attached. **In the absence of this certificate the candidate will NOT be admitted in the Academy.**

15.3.8. Parents Income Certificate as per **Appendix 'K'** attached.

15.4. **For Ex-NDA Entry only.**

15.4.1. Identity Card issued by NDA.

15.4.2. Mark sheet, Degree of Graduation & Migration Certificate from JNU (in original).

15.4.3. Copy of Movement Order issued by NDA for joining IMA.

Note:- Ex NDA Cadets are entitled to free railway Warrant for proceeding to home Station (or nearest railway station) on term break and subsequently from home Station to Dehradun. This warrant will be issued to them by NDA, Khadakwasla

15.5. **Service Cadet (DE/ Ex-NDA/ TGC).** Service Cadets who have been getting their salary from their respective services are required to bring following documents to IMA on reporting:-

15.5.1. **Original Identity Card** issued by their respective services. Their Iden Card will be destroyed by this Academy on commissioning.

15.5.2. Copy of Mov Order issued by their respective services for joining NDA/ IMA (as applicable).

15.5.3. Statement of monthly salary drawn.

15.6. **For DE & TGC Entry only.**

15.6.1. **Supplementary Agreement as per Appendix 'L'.** Candidates with provisional admission have to submit/ deposit a Demand Draft/ Cheque in favour of "**GC EXPDR FUND ACCOUNT**" for the duration of training @ **Rs 18964.80/ week** (*actual dates for deposit of advance money will be calculated according to instructions at the time*). On commencement of the Course, the Officer Cadets are required to pay for one month at a time (in a slot of four weeks). Thereafter, on termination of every four weeks of training, if the Degree Certificate is not submitted, payment for the next four weeks would have to be made till the end of the period of 90 days. Candidates are required to bring four demand draft @ Rs 18964.80/- (for initial one month).

Note:-

Provisional Induction in IMA. *In case a Candidate is inducted as per Supplementary Agreement (Appendix 'L') and he is not able to produce requisite Education Qualification Certificate within one month at a time (in a slot of four weeks) of joining the Academy, he may be permitted to extend this period to a further max of 60 days provided he deposits an amount at the rate of **Rs 18964.80/ week**. In no case, such extensions for submission of Education Qualification/ Degree be permitted beyond 90 days. If an Officer Cadet admitted provisionally fails to deposit the requisite Education Degree within the above period, he will be automatically withdrawn from the Academy and the money deposited by him/ her will be forfeited. No representation in this regard will be accepted thereafter. **Non-payment of monthly dues, in advance, will make the Officer Cadets liable for withdrawal.** Government of India, Ministry of Education vide letter No. F. 10-97/85-V-I dated 23 September 85 addressed to all Universities, has given directions that original certificates and confidential results of all Candidates selected for the Services will not be delayed. You may quote this letter while approaching the University authorities.*

(ii) **Verification of Character and Antecedents of Candidates for Commission in The Army.** You are required to submit two referee certificates (as per **Appendix 'M'**) duly completed and signed by two respectable persons of the society, preferably Gazetted Officers, **who know you for at least more than two years.**

15.7. For SCO Entry only.

- 15.7.1. **Certificate duly Signed by the CO.** One copy of the certificate duly signed by the CO as per **Appendix 'N'** attached.
- 15.7.2. Service Identity Card.
- 15.7.3. Individual Clothing Card (Original).
- 15.7.4. Field Conduct Sheet (IAFF-3013).
- 15.7.5. Last Ration Certificate (IAFF-1524).
- 15.7.6. Medical Certificate to the effect that the cadet is free from contagious diseases and is in medical category SHAPE-I.
- 15.7.7. Statement of monthly salary drawn.
- 15.7.8. Movement order (IAFF-1759).
- 15.7.9. Kit Clearance Cert.
- 15.7.10. Health Record Card.

Note:-

1. **Strength Return.** *While at the Academy, all the Service Cadets will be borne on the supernumerary strength of their respective units, formations or establishments.*
2. **Publication of Part-II Order/ ACR.** *All the respective units, formation or establishments will publish Part-II orders on the basis of draft Part-II orders received from IMA, Dehradun to ensure timely documentation of all cadets. Units will ensure that ACR/ Early ACR is completed before dispatch of JCO/ NCO for training to IMA, Dehradun. The Academy will not enter into any correspondence with the units on behalf of the candidates except on matters which directly affect the Academy. On all other matters, candidates will correspond directly with their Units.*
3. *The service candidates will travel to Dehradun on railway warrant or E-ticket.*
4. **Course Study.** *Candidates detailed on this course should have studied and acquired the basic knowledge of subjects to include PT, Drill, Tactics, Radio Telephony, Service Writing, Military Accounts, Leadership & Man Management, Military Law, Organisation & Administration and Military & Social Etiquette.*
5. **Clothing and Accessories.** *All Service Cadets will be in possession of Clothing, accessories and web equipment as per authorised scales. No ECC clothing will be brought to IMA and will be withdrawn before dispatch of a cadet. Items due for replacement within one month from the date of dispatch will be issued before dispatch of the cadet as per Para 19 of AI 22/83. Subsequent replacement as and when due will be made by the Quartermaster, Indian Military Academy, Dehradun.*

16. **Clothing.** Officer Cadets are required to bring with them following items of clothing for use till such time the clothing of Academy pattern is issued to them:-

S No.	Items	Qty
1	Steel Grey Trousers	01
2	Formal Shirt White	04
3	Pullover (White)	02
4	Black Brogue Shoes & White Sports Shoes	01 pair each
5	Socks (White Plain)	04
6	Socks (Black Plain)	04
7	Handkerchiefs	06
8	Steel Box Black (Length 40", Height 11", Width 23")	01
9	Turban (for Sikh candidates only)	02 each (Black, Steel Grey & Olive Green (OG))
10	Squash Racquet & Tennis Racquet	If required
11	Football Shoes (preferably White/ Grey Colour)	If required

Note: Candidates should bring along basic toiletries.

17. If a Candidate falls sick or is exposed to any infection or contagious disease, before joining this Academy, he will inform the same immediately to Adjutant, IMA telephonically (Nos given below) or by letter. Under no circumstances will s/he join IMA, until permission to do so is obtained from the competent Military Medical Authorities.

PART III-ADMINISTRATION (FOR ALL ENTRIES)

18. **Forbidden Articles.** Officer Cadets are forbidden to bring any of the following items:-

Ser No.	Items
1	PC, Laptop, Smart Watches, I-Pads, Digital Imaging Devices and Storage devices (Hard Disk/ Pen drive/ CD/ DVD etc).
2	TV Sets or Music System/ Sound Bar.
3	Dogs or Pets.
4	Motor Cycle, Scooter, Bicycles or Car.
5	Air Guns, Pistols, Knife, Khukri, fire arms and ammunition.
6	Private Servant.
7	Wines, Spirits, Malt and Liqueurs.
8	Articles of value or jewelry.
9	Cigarettes or smoking material, tobacco (of any form) and any other intoxicating/ prohibited material.
10	Pornographic material.
11	Electrical appliances including massager, iron, refrigerator, heater & such like appliances.
12	Food supplements (including whey protein, Shilajit, Fish oil Capsule, Vitamins & electrolytes).
13	Any kind of Medicines & Drugs.
14	More than one smart phone/ dumb phone.
15	Dummy phone
16	E-Cigarette (Vape).

19. **Physical Fitness.** It is imperative that candidates desirous of joining the IMA attain a certain degree of physical fitness which will facilitate their smooth adaptation to the training schedule at the IMA. It has been observed that due to current levels of physical conditioning, a majority of the selected candidates find it difficult to cope up with the training routine. Inadequate physical conditioning also impacts the Officer Cadets' focus towards academics. Prospective candidates are therefore advised to keep themselves in good physical shape by following the under mentioned regime daily:-

19.1. Running (5 Km).

19.2. Skipping (10 to 15 minutes).

19.3. Push Up and Sit Ups (minimum 30 each).

19.4. Chin Ups on a beam or bar (minimum 3-4 Nos).

19.5. Rope climbing (minimum 3 to 4 meters).

19.6. It is recommended that candidate should learn basics of swimming (30 to 40 meters). However, non-swimmers will be taught swimming at the IMA.

20. **Academic Preparation.** In addition to physical fitness, it is indeed important to prepare in terms of Academic education also.

20.1. **Academic Subjects.** As part of Academic Subjects, Military History and Military Thinking, Current Affairs & International Relations, Military Management, Area & Cultural Studies, Science & Warfare, Service Writing & English Communication Skills, Information Technology including Cyber Security Awareness are being taught at Indian Military Academy, so as to develop Military thinking and critical analytical ability in the Officer Cadets.

20.2. The instructions are imparted by the way of lectures, tutorial discussions, assignments, military papers, project studies, etc. To ensure overall personality development of Officer Cadets, emphasis is also laid down on enhancing soft skills like public speaking, essay writing, book review followed by Book Talk etc. All Candidates are required to carry copy of the latest edition of '**Oxford Advanced Learner's Dictionary**'.

20.3. Keeping in mind the advancement made in the field of IT and its impact on our day to day working, it is suggested that the Candidates must acquire basic working knowledge of computers before joining the Academy.

20.4. To keep you in sync with the training curriculum at IMA, it is suggested that you should generate interest in the above mentioned academic subjects before joining the Academy. Apropos, recommended reading list is attached at **Appendix 'O'**.

Joining the Academy

21. **Travelling.** The Officer Cadets are required to travel to Dehradun on their own expense. Reimbursement will be made at the present railway rate of Second Class Sleeper/ Bus, on arrival at the Academy. **All Candidates will be in possession of Train/ Bus tickets and supporting documents to claim the same.** The mode of communication to Dehradun is as under:-

21.1. **Rail.** Refer latest Railway Time Table (available online) for exact timings. Transport will be available for conveyance of Candidates at Dehradun Railway Station.

21.2. **Road.** Dehradun is well connected with various cities by road to include Delhi, Chandigarh, Agra, Meerut, Moradabad, Saharanpur, Lucknow and Ambala.

21.3. **Air.** The nearest airport is Jolly Grant (approximately 35 Km from IMA) connected with all major flights. Transport will be available for conveyance of Candidates at Dehradun Airport (Jolly Grant).

22. IMA will establish a Reception Centre at Dehradun Railway Station/ Airport as per arrival dates. Transport will be available for conveyance of Candidates and their baggage to IMA. **Candidates are advised to wear semi-formal/ smart casual attires i.e. Shirt/ T Shirt (with Collar), Full Pant/ Trouser, Sweater/ Jacket (for winters) and Shoes while reporting.**

23. Candidates coming by private conveyance or reaching after 1800 Hr are advised to report to Reception Center at IMA under own arrangements.

24. **Settling Down.** On arrival, the Candidates (referred as Officer Cadets) will be exposed to a disciplined military environment much different from civilian way of life in a structured way. The **stresses and strains experienced initially are part of the settling down process.** The military, physical, psychological and moral training imparted at IMA is structured to achieve basic acceptable standards for an all-round development of the trainees thus transforming them into the young officers of the Indian Army.

25. **Encouragement from Parents.** Parents/ Guardians may note that their wards will have to undergo the initial physical stresses and strains of the military training and the same will be reported to them by their wards in the initial phase of training through letters/ conversations. They are **advised to motivate and guide their wards, so as to help them adapt quickly to the training curriculum of Academy.** The very first step towards this end could be to **let your ward travel alone to IMA.**

26. **Late Arrival.** In case of late arrival after 1800 Hr for any reasons, candidates are advised to reach IMA Mukhya Dwar under their own arrangements and report to Adjutant/ Assistant Adjutant, IMA. The Officers are available on telephone number: 0135 - 2774161 with following extensions:-

1	Adjutant.				
	Office	-	5230	Residence	- 5330
2	Assistant Adjutant.				
	Office	-	5231	Residence	- 5331
3	STD Code for Dehradun	-	0135		

27. **Accommodation.**

27.1. **For all Entries (less Technical Graduate Course).** Officer Cadets will be provided free accommodation and will be allotted furnished cabins on arrival.

27.2. **For Technical Graduate Course only.** Officer Cadets will be provided with furnished cabins on nominal rent.

27.3. Under No condition Offr Cadets are permitted to bring their families with them.

28. **Messing.**

28.1. **For all Entries (less Technical Graduate Course).** Officer Cadets will be provided with free messing and allied services (including light, hot water, conservancy and laundry).

28.2. **For Technical Graduate Course Only.** Officer Cadets will be provided with free messing and allied services on nominal payment (including light, hot water, conservancy and laundry).

29. **Clothing and Equipment.**

29.1. In order to ensure uniformity and correct pattern, clothing and equipment will be issued at the Academy. Officer Cadets are required to pay the vendors directly. All Officer Cadets are advised to carry upto Rs 50,000/- in their bank accounts (not cash) for clothing and kitting expenses.

29.2. Bicycles are issued to Officer Cadets for daily commute within Academy.

30. **Correspondence and Address.** All correspondence to the Officer Cadets will be on the following address:-

Academy No (will be allotted on arrival) _____
 Officer Cadet (Name) _____
 Company (will be allotted on arrival) _____
 Battalion (will be allotted on arrival) _____
 IMA, Premnagar
 Dehradun (Uttarakhand)-248007

31. **Discipline.** While undergoing training at IMA, Officer Cadets will be subject to Rules and Regulations as laid down by IMA from time to time. While undergoing training at IMA, Service Cadets will, in addition to being governed by the Army Act, will also be subject to Academy Rules and Regulations as laid down by IMA from time to time.

32. **Leave/ Vacations.**

32.1. Officer Cadets are allowed the following categories of leave: -

- 32.1.1. Summer Break (Jun-Jul) - Four weeks.
- 32.1.2. Winter Break (Dec-Jan) - Four weeks.
- 32.1.3. Mid Term Break - One week (conditional) every term.
- 32.1.4. Special Leave - Maximum 10 days (on extreme compassionate grounds as per Academy's Rules), subject to approval of the Competent Authority.

32.2. A number of adventure hikes are also organized for Officer Cadets of 1st and 2nd term to various places of interest around Dehradun during mid-term break.

33. **Visitors.** Officer Cadets may receive visitors only after four weeks of commencement of term (subject to the training curriculum of Officer Cadets). The visitors are allowed to visit only on Sundays/ Holiday from 1000 to 1730 hours during summers and 1000 to 1700 hours during winters. No accommodation is provided to parents/ visitors at IMA. Therefore, parents/ visitors should stay under own arrangements.

34. **Visit to City.** Officer Cadets are permitted to visit Dehradun City on Sundays and Holidays on passing laid down standards in Drill and as per Academy Orders.

35. **Marriage.**

35.1. **For Direct Entry, Technical Graduates & Ex-NDA. Only unmarried Officer Cadets will be admitted for training at the IMA.** Officer Cadets will not be permitted to marry during training. They will be required to give an undertaking to this effect as per **Appendix 'P'** attached.

35.2. **For Service Cadet.** Service Cadets are permitted to get married during term break, after obtaining prior permission from the Commandant, IMA. Though permitted to get married, they are not allowed to bring their wife/ family to the IMA. The Service Cadets would also be responsible to get their own documentation done with regard to this personal occurrence. They will be required to give an undertaking to this effect as per **Appendix 'P-1'** attached.

36. **Interview/ Examination.** Direct Entry & Technical Graduates entries, (in the first term only), will be allowed following:-

36.1. To apply for an interview for civil Central Government job or to proceed for interview for civil Central Government job. The candidate must apply and complete all interview formalities for civil Central Government job within 30 days of joining the Academy. **Forwarding of any application after 30 days is not permitted.**

36.2. To appear for the SSB, provided he applies for the same in writing for approval of the Commandant, IMA within **three days of receipt of the SSB letter.**

37. **Resignation.** Officer Cadets wishing to resign after joining the Academy will forward their application (as per format at **Appendix 'Q'**) in writing to the Commandant, IMA along with written consent of his parent/ guardian. Such Officer Cadets will be allowed to resign after necessary recovery in Cash/ Draft on account of cost of training, stipend paid, expenditure incurred to purchase any kit/ equipment/ garment or expenditure made to procure any other item and messing and allied services. At present the cost of training is **Rupees 18964.80/- per week upto 30 Jun 2026, thereafter a yearly escalation of same will be calculated on the per capita cost of training for each ensuing year.** Cost of training will be calculated from the day of joining to the day as applicable.

38. **Relegation.** An Officer Cadet may be relegated to the next junior course for the following reasons:-

38.1. If s/he possesses the basic qualities of an officer, but requires more time to come up to the laid down standards.

38.2. If s/he misses more than 42 days of training at Academy, owing to medical or any other reasons.

38.3. If s/ he is awarded more than 42 Restrictions (a type of corrective action) in a term or accumulates more than 60 Restrictions in two consecutive terms.

38.4. If s/he fails to achieve the required pass marks in academics and service subjects, fails to achieve minimum standards in outdoor training, including physical training and any other aspect/ sphere of training, including Officer Quotient and the required standard in overall performance.

38.5. On disciplinary grounds. (A Court of Inquiry will invariably be held in such cases and wherever necessary, provisions of Army Rule 180 to be imposed for conduct of the same in respect of Service Cadets).

38.6. Any other reason within the control of the Officer Cadet.

39. **Withdrawal** The following cases will tantamount to withdrawal:-

39.1. Failing to attain requisite minimum standards in Officer Quotient, Physical Training, Outdoor Training and Service/ Academics subjects, within the stipulated period, under following circumstances: -

39.1.1 Second relegation in the same training term, excluding any relegation on medical grounds.

39.1.2. Third relegation, during complete stay at the Academy excluding any relegation on medical grounds.

39.2. Fourth relegation for missing more than 42 days of training during the entire stay in the Academy.

39.3. Disciplinary grounds, depending on the merit of the case.

39.4. Medical grounds, including permanent HIV positive cases, based on the recommendations of a medical board.

39.5. Furnishing false information in the application(s) for induction into the Academy, for grant of commission in the Army.

39.6. Apart from the Service Cadets, who are permitted to get married during term break after obtaining prior permission from the Commandant, other Officer Cadets are not permitted to get married during training and will be withdrawn if they do so.

39.7. On failing to submit their Original Degree Certificate within 90 days.

39.8. Not conforming to Academy Rules and Regulations, depending on merit of the case.

39.9 Not meeting the conditions laid down for joining the Academy.

Note:- *In case of withdrawal on disciplinary grounds, the Officer Cadet will make payment of the cost of training and allied charges at the Academy prior to departure.*

PART IV - PAY AND ALLOWANCES (FOR ALL ENTRIES)

40. **Direct Entry, Ex-NDA & Service Entries.**

40.1. Direct Entry & Ex-NDA Officer Cadets will be given a fixed stipend of Rs 56,100/- per month during their entire training period at IMA.

40.2. Service Officer Cadets will continue to draw pay of their Rank while at the IMA. **It is highlighted that a Cadet can't receive both Stipend & Service Pay. Therefore, non-declaration of being a Service Cadet on arrival will be considered a grave offence.**

41. **Technical Graduate Entry**

41.1. Technical Officer Cadets are entitled to a provisional issue of pay and allowances of Rs 56,100/- per month during their entire training period at IMA which will be later adjusted by CDA(O) Pune while releasing their pay and allowances for the rank of Lieutenant. For all other purposes, they will be designated as Officer Cadets and treated as such. The Short Service Commission (on probation) will cease automatically on self-withdrawal/ resignation or on successful completion of training at the Academy.

41.2. They will be required to pay charges incurred on their messing, accommodation and allied services. Currently it is at the rate of Rs 486/- per month and will vary from time to time. In addition, they will also be required to meet their pocket expenses at the IMA.

43. **Incentive Schemes.** Various State Governments grant incentives to Officer Cadets with domicile of their State who join Academy for pre-commission training. For claiming the incentive, the Officer Cadet has to approach respective Zila Sainik Board of the state after successful completion of training from the Academy. A training Certificate will be provided by the Academy after passing out parade.

44. **Compensation.** Parents/ Guardians of Officer Cadets or Service Cadets will not be entitled to claim compensation for any injury sustained by them during the course of their training at the IMA. Certificates to this effect as per **Appendices B and C** will be rendered at the time of joining for training duly executed on Non-Judicial Stamp Paper with Stamp Fee as in vogue in the State where the affidavit is executed by the father/ guardian and the candidate. They will hand over the certificates duly signed to their Battalion Adjutant at IMA.

45. **Insurance.** All Officer Cadets (except Service Cadets) undergoing training at IMA will be insured for Rupees one crore for death and Rupees 25 lakhs for 100% disability, proportionately reduced to disability upto 20% as per eligibility conditions with AGIF, New Delhi under arrangements of the Academy for their duration of training. A premium of Rs 10,000/- per month will be deducted by PCDA(O), Pune on monthly basis from the stipend admissible to Officer Cadets of Direct Entry, Ex-NDA & Technical Graduates Course and will be paid to AGIF, New Delhi.

PART V - FACILITIES (FOR ALL ENTRIES)

46. **Hobbies/ Clubs.**

46.1. A large number of hobbies are encouraged in the IMA to include Horse Riding, Air Shooting, Golf, Music & Drama, Arts, Photography and other interesting pursuits.

46.2. Officer Cadets can join the club of their choice. They may bring club material which they possess. Joining one of the clubs is mandatory. List of clubs currently functional in IMA is attached as **Appendix 'R'**.

47. **Games.**

47.1. **Games/ Sports.** Games/ Sports are an important part of the curriculum in the Academy. Major activities include Hockey, Football, Basketball, Volleyball, Athletics, Swimming, Boxing, Tennis, Polo and Golf. The extensive facilities available for games and sports include one outdoor and one indoor swimming pool, a stadium, a well-equipped indoor Sports Complex, several squash and tennis courts, a golf course and a large number of play fields for hockey, football, basketball, and other games. The Academy has a large number of horses, state-of-the art gymnasium equipment and also has an indoor shooting range.

47.2. In case Officer Cadets are in possession of any sports gear, they are permitted to bring the same with them.

48. **Recreation & Shopping Complex.**

48.1. **Movies.** Movies are screened twice a week for Officer Cadets ie English Movie on Wednesdays and Hindi Movie on Saturdays at the IMA Auditorium.

48.2. **Ante Room.** Each Company in IMA has a well-furnished Ante Room for Officer Cadets to socialise/ interact during off parade hours. The Ante rooms have a good ambience and state-of-the art facilities for entertainment to include Home Theatre system, Billiards Table, Table Tennis, a mini library etc.

48.3. **Shopping Complex/ Cafeterias.** A number of well furnished cafeterias and shopping complex are there in Academy Campus:-

48.3.1. **Gangotri Shopping Complex.** Consists of IMA Cafe, two ATMs (SBI & Axis Bank), a gift and souvenir shop.

48.3.2. **Cafeteria.** Provides food and beverages for Officer Cadets and Cadets during off parade hours.

48.3.3. Shopping Complex having HDFC ATM, tailor, stationery, shoes repair shop, dry cleaning shop and a photo studio.

48.3.4. **Army Canteen.** There is a well-stocked CSD canteen providing all grocery items required for daily use by Officer Cadets.

49. **Communication Facility.**

49.1. **Internet.** Available in all company ante rooms.

49.2. **Telephones.** IMA has WLL phones available in each Coy to make STD and ISD Calls. The Officer Cadets are permitted to avail this facility as per timings laid down by the Bns. Officer Cadets are permitted to use mobiles phones only on Sundays/ Holidays as per timings laid down by the IMA authorities.

49.3. IMA Exchange can be contacted from civil telephones on following numbers: -

49.3.1. 0135-2773835.

49.3.2. 0135-2774178.

50. **Banking.**

50.1 All Officer Cadets are required to open a Defence Salary Bank Account on joining Academy.

50.2 in case any of the Officer Cadet has a Saving Bank Account in SBI, the same may please be transferred to SBI, IMA Branch for converting into Defence Salary Bank Account.

51. **Postal Service.**

IMA has a Post Office within its campus.

52. **Medical.** The Academy is posted with a Sports Medicine Officer and Regimental Medical Officer. It has a 20 bed Section Hospital and a Dental Section. The station also has the facility of a well-equipped Military Hospital which has specialist officers posted for Medical, Surgical, Pediatrician, Eye, ENT, Radiology, Orthopedics, Skin and Pathology specializations. Medically ill/ unfit Officer Cadets will report to Section Hospital for treatment of their ailment.

PART VII – GRANT OF COMMISSION (FOR ALL ENTRIES)

53. The Officer Cadets will be granted commission as officers in the Indian Army, subject to their successful completion of pre-commission training at IMA and remaining in SHAPE-1 medical category. In case they fail to meet the laid down standards, they would be relegated/ withdrawn.

54. It may be noted that nomination of selected candidates for the course does not mean final approval for commission. Candidates can be withdrawn on failing to achieve minimum laid down standards or on discipline grounds and lacking basic character qualities, with approval of HQ ARTRAC.

55. **Provisional Commission.** The status of commission will be provisional, if following are pending: -

55.1. Civil verification of character and antecedents.

55.2 **Education Documents.** Following documents are required to be produced in **original**: -

55.2.1 X Class Mark sheet & Certificate.

55.2.2 XII Class Mark sheet & Certificate.

55.2.3 All semester mark sheets of Degree Course/ Post Graduate Course.

55.2.4 Degree Certificate/ Provisional Degree Certificate not older than six months at the time of passing out (if original degree certificate not issued by the concerned University).

Note:- *The provisional commission will be granted for one year only and is liable to be terminated if the civil verification report and/ or proof of educational documents/ qualification are not satisfactory. Permanent Commission will be published in the gazette only after provisional commission is revoked.*

PART VIII – CONCLUSION

56. IMA aims at developing the highest standards in leadership qualities, selfless service, discipline, esprit-de-corps, knowledge and the spirit of adventure. Officer Cadets are transformed into dynamic, enterprising individuals fit to serve the Indian Army as Officer so that they become capable of leading their troops at all times and under all conditions, upholding the finest traditions of the profession of Arms.

Appendix 'A'

(Refers to Para 12.1 of Joining Instructions)

Instructions: - Your willingness must reach office of the **Directorate General of Recruiting** on or before _____, **failing which your candidature will be cancelled** and the next available candidate will be detailed. Score off the portion which is not applicable.

ACKNOWLEDGEMENT (DIRECT ENTRY/ TECHNICAL GRADUATE COURSE/ SCO)

Roll No:

Candidate's Name:

Full Address:

Contact Number (Active on Whatsapp):

To,

Directorate General of Recruiting
 Recruiting CDSE
 Adjutant General's Branch
 IHQ of MoD (Army) West Block-III, RK Puram, PIN-9000108
 C/o 56 APO

Sir,

1. I acknowledge receipt of your Headquarters letter _____ dated _____ together with joining instructions for the above course.

2. I shall report at the Indian Military Academy on _____ (date of arrival). I have informed IMA accordingly. I understand that if I fail to report at the Academy on the due date of arrival, my candidature for the course is liable to be cancelled.

or

I am unable to report to Indian Military Academy, Dehradun for reasons given below by me and I _____ forego my claim to join Indian Military Academy. The vacancy thus caused may be filled by a candidate next in the merit.

REASONS FOR NOT JOINING IMA, DEHRADUN

(a) Alternative job secured (give details) _____

(b) Terms and conditions of service not acceptable _____

(c) Domestic reason

eg _____

(d) Psychological factor eg _____

(e) Other reasons:

(i)

(ii)

(iii)

(iv)

(Signature of the Candidate)

(Counter Signature of the Father/ Guardian)

Copy to:-

**Adjutant
Indian Military Academy
Premnagar, Dehradun (Uttarakhand) - 248007**

DIRA_RTG_IHQA
131.11.26.20
18 Nov 25, 11:31 Hrs

Appendix 'A-1'

(Refers to Para 12.2 of Joining Instructions)

Instructions:- Please intimate IMA, Dehradun regarding receipt of the Joining Instructions latest by **15 Dec 25**.

ACKNOWLEDGEMENT (EX-NDA ENTRY)

NDA No:

Name:

Full Address:

Contact Number (Active on Whatsapp):

To,

**Adjutant
Indian Military Academy
PO - Premnagar, Dehradun
PIN - 248007**

Sir,

I shall report at the IMA, Dehradun on _____ (due date of Arrival).

(Signature of the Candidate)

(Counter Signature of the Father/ Guardian)

Appendix 'B'

(Refers to Para 13.3. of Joining Instructions)

**RISK CERTIFICATE TO BE SIGNED BY THE PARENTS/ GUARDIANS
OF CANDIDATES SELECTED FOR TRAINING AT THE
INDIAN MILITARY ACADEMY, DEHRADUN**

I, (Name) father/
guardian of (Name)* who is a
candidate for training as Officer Cadet in Indian Military Academy, Dehradun, hereby certify
that, I fully understand that my son/ daughter/ ward will do so with my full and free consent
and at my own risk, and that I or my son or daughter or ward or any of my legal heirs shall
not be entitled to claim any compensation or other relief from the Government of India in
respect of any injury/ infirmity/ death, which my son/ daughter/ ward may sustain in the
course of or as a result of training/ other activities or where bodily infirmity or death results
in the course of or a result of surgical operation performed upon him/ her or an anesthesia
administered to him/ her for the treatment of any injury received as aforesaid or otherwise at
the said Indian Military Academy.

Place : (.....)
Signature of Father / Guardian

Date :

(.....)
(Signature of witness)
(Particulars of witness)

*Name of Officer Cadet be filled in this as per Matriculation Certificate. Delete whichever is
not applicable.

**Note:- Certificate to be on non-judicial stamped paper with stamped fee as in vogue
in the State where the certificate is executed by Father/ Guardian and should be
attested by Notary.**

Appendix 'C'

(Refers to Para 13.4 of Joining Instructions)

RISK CERTIFICATE TO BE SIGNED BY THE CANDIDATE SELECTED FOR TRAINING AT THE INDIAN MILITARY ACADEMY, DEHRADUN

I, (Name)*
son/ daughter/ ward of (Name)
who is a candidate for training as Officer Cadet in Indian Military Academy, Dehradun, hereby certify that, I fully understand that I will undergo training at the Academy with my full and free consent and at my own risk, and that I or my legal heirs shall not be entitled to claim any compensation or other relief from the Government of India in respect of any injury/ infirmity/ death, which I may sustain in the course of or as a result of training/ other activities or where bodily infirmity or death results in the course of or a result of surgical operation performed upon me or an result of an anesthesia administered to me, for the treatment of any injury received as aforesaid or otherwise at the said Indian Military Academy.

Place:

Date:

(.....)
(Particulars of witness)

(.....)
(Signature of witness)

(.....) Signature of the Candidate

*Name of Officer Cadet be filled in this as per Matriculation Certificate.

Note:- Certificate to be on non-judicial stamped paper with stamped fee as in vogue in the State where the certificate is executed by candidate and should be attested by Notary.

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Appendix 'D'

(Refers to Para 13.5 of Joining Instructions)

CERTIFICATE ON CARRIAGE OF MOB PHONE

1. I, IMA No (fill on arrival) _____ Name _____
Course _____ Coy/ Bn (fill on arrival) _____ has deposited mobile
phone with following details:-

(a)	IMEI No – 01	-	
(b)	IMEI No – 02	-	
(c)	Model and company Name	-	
(d)	OS (IOS/ Android/ other)	-	
(e)	Mobile No(s)	-	

2 I certify that:-

2.1. All social networking website accounts and applications previously held in my name have been deactivated and uninstalled by me.

2.2. Social Media Applications as shown at **Annexure to Appendix D of Joining Instructions** have also been deactivated and uninstalled by me.

2.3. I am not in possession of any other mobile phone other than above mentioned.

2.4. SIM No _____ & _____ belong to me and are registered under my name.

2.5. The mobile phone deposited by me is not of Chinese Origin.

2.6. I have linked my mobile number (the one deposited at IMA) with my Aadhar Card.

3. I am liable for disciplinary action in case of certifying incorrect details and violation of policy on usage of mobile phone.

Date:

(Sig of Officer Cadet)

Annexure to Appendix D of Joining Instructions**SOCIAL MEDIA APPLICATIONS: BANNED FOR USAGE**

S NO.	APPLICATIONS	S NO.	APPLICATIONS	S NO.	APPLICATIONS
MESSAGING PLATFORMS		UTILITY APPS		DATING	
1	WE CHAT	31	CAM SCANNER	61	TINDER
2	QQ	32	BEAUTY PLUS	62	TRULY MADLY
3	KIK	33.	TRUE CALLER	63	HAPPN
4	OoVoo	GAMING APPS		64	AISLE
5	NIMBUZZ	34	PUBG	65	COFFEE MEETS BAGEL
6	HELO	35	NONO LIVE	66	WOO
7	QZONE	36	CLASH OF KINGS	67	OKCUPID
8	SHARE CHAT	37	ALL TENCENT GAMING APPS	68	HINGE
9	VIBER	38	MOBILE LEGENDS	69	BADOO
10	LINE	E-COMMERCE		70	AZAR
11	IMA	39	CLUB FACTORY	71	BUMBLE
12	SNOW	40	ALIEXPRESS	72	TANTAN
13	TO TOK	41	CHINABRANDS	73	ELITE SINGLES
14	HIKE	42	GEARBEST	74	TAGGED
VIDEO HOSTING		43	BANGGOOD	75	COUCH SURFING
15	TIK TOK	44	MINILNTHEBOX	ANTIVIRUS	
16	LIKEE	45	TINYDEAL	76	360 SECURITY
17	SAMOSA	46	DHHGATE	NEWS APP	
18	KWALI	47	LIGHTIN THE BOX	77	NEWS DOG
CONTENTS SHARING		48	DX	78	DAILY HUNT
19	SHAREIT	49	ERICDRESS	ONLINE BOOK READING	
20	XENDER	50	ZAFUL	79	PRATILIPi
21	ZAPYA	51	TBDRESS	HEALTH	
WEB BROWSERS		52	MODLITY	80	HEAL OF Y
22	UC BROWSER	53	RESEGAL	LIFESTYLE	
23	UC BROWSER MINI	54	SHEIN	81	POPXO
VIDEO AND LIVE STREAMING		55	ROMWE	KNOWLEDGE	
24	LIVE ME	NW		82	VOKAL
25	BIGO LIVE	56	FACEBOOK	MUSIC	
26	ZOOM	57	BAIDU	83	HUNGAMMA
27	FAST FILMS	58	INSTAGRAM	84	SONGS.PK
28	VMATE	59	ELLO	BLOGGING/MICRO BLOGGING	
29	UPLIVE	60	SNAPCHAT	85	YELP
30	VIGO VIDEO			86	TUMBIR
				87	REDDIT
				88	FRIENDS FEED
				89	PRIVATE BLOGS

Appendix 'E'

(Refers to Para 13.6 of Joining Instructions)

AFFIDAVIT BEFORE THE COMPETENT AUTHORITY

I, IMA No/ UPSC Roll No _____ Name _____ joining/
 undergoing pre-commission training with _____ Course at IMA, Dehradun, aged
 about _____, Son/ Daughter of Shri _____
 resident of _____
 solemnly affirm following on oath :

1. That my name is _____ (including
 spelling) and date of birth is _____ as per my matriculation certificate
 which are true and genuine.

2. That my name is differently spelled or mentioned in the following documents
 inadvertently due to obvious reasons:-

2.1 Intermediate marks sheet & certificate -
 (10+2)

2.2 Degree/Graduation/ Tech Degree marks sheets and certificate -

2.3 UPSC Application/ other application form -

3. That same has not been observed/ objected earlier.

4. That the difference in name (including spellings) or date of birth in other than
 matriculation certificate is pertaining to one and the same person i.e. deponent and the
 name or date of birth as mentioned in matriculation certificate or its equivalent certificate of
 deponent shall be treated final for all official record purposes.

.....Deponent

VERIFICATION:

Solemnly affirmed on this _____ the day of _____ at about
 _____ a.m/ p.m, at _____.

.....Deponent

**Note:- Affidavit to be on non-judicial stamped paper with stamped fee as in vogue in
 the State where the certificate is executed by the candidate and should be attested
 by Notary.**

Appendix 'F'

(Refers to Para 13.7 of Joining Instructions)

MEASUREMENT OF KITTING & FOOTWEAR ITEMS

The under mentioned details should be forwarded on email:-
(gckittingmeasurementima@gmail.com) :-

1. MEASUREMENT FOR TROUSER.

S No	Details	Size (In Inches)	Remarks
(a)	Trouser waist		Should be ½ inch above Navel
(b)	Hip		Should be 1 inch loose
(c)	Trouser Length		When worn ½ inch above Navel
(d)	Inside		
(e)	Bottom		

2. MEASUREMENT FOR COAT.

S No	Details	Size (In Inches)	Remarks
(a)	Coat Length		
(b)	Shoulder		
(c)	Sleeves		
(d)	Chest		
(e)	Coat Waist		

3. MEASUREMENT FOR SHIRT.

S No	Details	Size (In Inches)	Remarks
(a)	Shirt Length		Should be till Half Thumb
(b)	Shoulder		
(c)	Chest		
(d)	Neck		
(e)	Sleeves		

4. MEASUREMENT FOR SHOES.

S No	Details	Size (UK and US both)	Remarks
(a)	Sports Shoe		Size as per Formal Shoes
(b)	Drill Shoe		
(c)	Brogue Shoe		
(d)	Riding Shoe		
(e)	High Ankle Shoe		
(f)	DMS Shoe		

5. Name of Candidate : _____ Contact No : _____
Email : _____

NOTE

Contact number of Kitting & Footwear Contractors are as under:-

Kitting Items	Footwear Items
Mr Manav Kapoor	Mr Jatin Anand
M/s Kapoor & Co	M/s Mec Gear (India)
Mob: 9927028697	Mob: 9897046463

Appendix 'G'

(Refers to Para 15.1 of Joining Instructions)

DECLARATION BY SERVICE CADETS (LESS SCO)

1. I, (Name)*
 Son/ Daughter of (Name) declare
 that I have previously served in Army/ Airforce/ Navy/ Territorial Army and I am presently
 drawing my rank pay from my Unit/ PAO.

2. My Service details are as under:-

- (a) Army/ Personal No :
- (b) Rank :
- (a) Service : Army/ Airforce/ Navy/ TA
- (b) Parent Unit :
- (c) Last Unit served :
- (d) Date of Enrollment :
- (e) I Card No :
- (f) Last Monthly pay drawn :
- (j) Name of PAO (ORs) :

Place:

Date:

(.....) Signature of the Candidate

*Name of Officer Cadet be filled in this as per Matriculation Certificate.

Appendix 'H'

(Refers to Para 15.2 of Joining Instructions)

BOND TO BE SIGNED BY PARENT/ GUARDIAN OF THE CANDIDATE SELECTED FOR PRE-COMMISSION TRAINING WITH A VIEW TO BE COMMISSIONED IN THE REGULAR ARMY

1. The agreement dated.....day of between son/ daughter of resident of (hereinafter Called "the Guarantors" with expression shall include their personal representatives when the context so admits) and son/ daughter/ ward of the aforesaid guarantors (hereinafter Called the Officer Cadet) of the one part and the President of India (hereinafter called "the Government" which expression shall include a successor and assign where the context so admits) of the other part.
2. Whereas the Officer Cadet has been selected by the Government on the terms hereafter appearing for the purpose of receiving pre-commission training with a view to be commissioned as an officer in the Regular Army, provided he is considered by the Government to be suitable in all respects and if there is any vacancy.
3. Now it is agreed between the parents referred to above that in consideration of the Officer Cadet being selected by the Government for the purpose of the aforesaid training the Guarantors covenants with the Government that the Officer Cadet will attend the aforesaid training as the Government may determine from time to time for the prescribed periods or until he or she is declared fit (as to which the decision of the appropriate authority prescribed by the Government for the time being shall be final) to be granted commission and that the Officer Cadet will if offered a Commission as an Officer in the Regular Army **in any Arm/ Service assigned to him/ her in accordance with AG/MP-2, IHQ OF MoD (Army) Policy letter dated 08102/Allocation/MP-2 dated 02 Dec 2013, as amended from time to time**, accept such commission unless he or she, the Officer Cadet, is prevented from doing so by death or on account of ill-health or some other reason over which he or she, the Officer Cadet, has no control or by being removed/ withdrawn on the ground that the Officer Cadet is considered by the said appropriate authority to be unfit to continue as an Officer Cadet or to be commissioned.
4. If on account of his dismissal or discharge or withdrawal from Indian Military Academy, Dehradun for knowingly furnishing false particulars or suppressing material information in his or her application for admission to the said Indian Military Academy, Dehradun or in the event of his being dismissed or discharged or withdrawn on disciplinary grounds from the said Indian Military Academy, Dehradun or for marrying while under training at the said Indian Military Academy, Dehradun or for any reason not beyond the control of the Officer Cadet, he does not complete the prescribed period of the training, or he, the Officer Cadet, does not accept a Commission if offered as covenanted above, then the Guarantor and the Officer Cadet shall jointly and severally be liable to pay forthwith to the Government in cash such sums as the Government on account of the Officer Cadet on his or her training and all the money received by the Officer Cadet as pay and allowances from the Government together with interest on the said money calculated at the rate in force for Government loans.
5. Guarantor hereby agrees, that for the duration of training of his/ her ward, to accept all Rules, Regulations and all Terms and Conditions as given in Administrative Instructions, Standing Directives of Training and Standing Operating Procedure as issued and amended from time to time by Integrated Headquarters of Ministry of Defence (Army), Headquarters ARTRAC, Indian Military Academy Dehradun/ Officers Training Academy, Gaya/ Officers Training Academy, Chennai or any other Military Authority.
6. And it is lastly agreed that if there is any dispute to the effect or meaning of these presents, the decision of which has not been expressly hereinbefore provided for, the same shall be referred to some person appointed by the Secretary to the Government of India, whose decision shall be final.

In witness whereof the parties have hereinto set and subscribed their respective hand the day, month and year first before written.

.....

(Signed by the Guarantor)

(Signed by the Officer Cadet)

Name :

Name :

Address :

Address :

In the presence of :-

In the presence of :-

.....
(Witness)

.....
(Witness)

Name :

Name :

Address :

Address :

.....

.....

.....

.....

Signed on behalf of President of India
by Commandant/
Representative of the Academy

(Witness)
Name :
Address :

Name :

.....

Address :

.....

Notes: (For guidance only, Not to be typed in the Bond/Agreement)

1. The agreement should be executed on a non-judicial stamped paper duly attested by Notary. The necessary stamped paper is to be purchased by the Guarantors from the local Revenue Officer. The stamp duty payable on the Agreement varies from state to state. As such the Guarantors should get the Agreement Adjudicated under the provisions of the stamp laws in force in the state where the Guarantors would execute the Agreement.

2. The Signature of the Guarantors are to be witnessed by a serving or pensioned Commissioned Officer or JCO or any Civilian Government Servant of Gazetted status.

(a) The Guarantor could be as under: -

(i) 1st Guarantor - Parent either father/ mother or legal guardian only.

(ii) 2nd Guarantor - Any Relative.

(b) Names and addresses of the guarantors/ sureties should be indicated clearly.

(c) Signature of the guarantors/ sureties should be attested by an officer of Gazetted rank.

(d) Names and addresses of the witnesses should be written/ signed clearly.

3. The agreement will be signed on behalf of the President by Commandant/ Representative of Indian Military Academy.

4. The agreement form should not be stamped or executed until the candidate has been selected by the Government for provisional admission.

Appendix 'J'

(Refers to Para 15.3.7. of Joining instructions)

MEDICAL CERTIFICATE

1. To be completed by the candidate:-

(a) I UPSC Roll No..... Name
Son/ Daughter of have not been exposed to an infectious/
contagious disease(s) in the three weeks prior to my joining the Indian Military Academy.

(b) I hereby certify that I was not and am not suffering
from disease or sustained any injury whatsoever in the past which might prevent me from
participating in any training, activities/ games and other events while in IMA. I also certify that
there is no restriction imposed on me by medical authorities at any time forbidding me to
participate in any of the training/ games of Indian Military Academy.

(Signature of the Candidate)

Place.....

Date.....

2. To be completed by the qualified medical practitioner
(Preferably by a Military Medical Officer)

(a) I certify that Son/ Daughter of was
vaccinated on..... He/ She received the following protection against the
entire group of disease:-

- (i) #
- (ii)
- (iii)

(b) I certify that is not showing any symptoms of COVID-19.

(Signature of Medical
Officer/ Practitioner)

Place.....

Date.....

Note:

#Tetanus, Typhoid, Chicken Pox & Hepatitis 'B' is mandatory.

Mention any other vaccination which has been administered prior to joining the Academy.

Appendix 'K'

(Refers to Para 15.3.8. of Joining Instructions)

PARENT/GUARDIAN INCOME CERTIFICATE

I Parent/Guardian of
UPSC Roll No* Name
Dehradun, do hereby solemnly affirm that my (including Spouse) total income from all
sources on this date is Rs per month.

Signature.....

.....
(Name in Block
Capitals)

Date.....

.....
(Full Postal Address)

Note : *Mention the UPSC No and Name of Candidate.

The certificate is to be furnished by **parents of all candidates** irrespective of
whether they are applying for financial assistance or not.

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131.11.26.20
18 Nov 25, 11:31 AM

Appendix 'L'

(Refers to Para 15.6.1 of Joining Instructions)

**SUPPLEMENTARY AGREEMENT TO BE SIGNED BY CANDIDATES SELECTED FOR
PROVISIONAL ADMISSION TO THE INDIAN MILITARY ACADEMY FOR
PRE-COMMISSION TRAINING WITH A VIEW TO BE COMMISSIONED IN THE
REGULAR ARMY AND THEIR SURETIES**

THIS AGREEMENT made on day of between son/ daughter of (Hereinafter called "the Officer Cadet" which expression shall include his heirs, executors, administrators and representatives where the context so admits) of the first party and son/ daughter of (Hereinafter called the surety which expression shall include his heirs, executors, administrators and representatives where the context so admits) of the second party and the President of India (hereinafter called "the Government" which expression shall include his successors and assignee where the context so admits) of the third party.

WHEREAS the Officer Cadet has been selected by the Government for provisional admission to the Indian Military Academy for the purpose of receiving pre-commission training with a view to be Commissioned [as an Officer in the Regular Army PROVIDED he is considered by the Government to be suitable in all respects for being commissioned as aforesaid and PROVIDED there is vacancy, subject to the production to the Government of the document mentioned below (hereinafter referred to as the said document)] by or by such later date as may be fixed by the Government on this behalf:-

- (1)
- (2)
- (3)

NOW THIS DEED WITNESSETH and the parties hereto hereby agree as follows:

1. That in consideration of the provisional admission to Officer Cadet to the Indian Military Academy for the purpose of aforesaid training the Officer Cadet and the surety covenant with the Government that the said documents will be produced to the Commandant, Indian Military Academy on arrival or by such later date as may be fixed by the Government.
2. That if, for any reason the said documents are not produced within the time fixed by the Government for their production as covenanted above, then the Officer Cadet shall be liable to be removed from the Indian Military Academy and the Officer Cadet and the surety shall jointly and severally be liable to pay forthwith the Government in cash such sum not exceeding such expenses as shall have been incurred by the Government on account of the Officer Cadet in respect of the said training (and the decision of the Government as to the amount so payable shall be final), TOGETHER WITH all monies received by the Officer Cadet as pay and allowances including transport allowance from the Government with interest on the said monies calculated at the rate in force for Government loans.
3. That the liability of the sureties hereunder shall not in any manner be affected by any time which may be granted, or any other indulgence which may be shown to the Officer Cadet in respect to the recovery of the said monies by the Government, or shall it be necessary for the Government to sue the Officer Cadet before suing the sureties for amount due hereunder.

4. That if there is any dispute as to the effect or meaning of these presents, they shall be referred to the decision of some person appointed by the Secretary to the Government of India in the Ministry of Defence whose decision shall be final.

As witness our hands the day and year first above written.

Signed by the Officer Cadet
above named in the presence of

Guarantor No. I
Signed by the above named
Guarantor in the presence of

Signature.....
(Witness name with Stamp)

Guarantor No. II
Signed by the above named
Guarantor in the presence of

Signature.....
(Witness name with Stamp)

Notes:

- 1. The Agreement Form is to be executed on non judicial stamped paper of proper value duly attested by Notary. The necessary stamped paper is to be purchased by the surety from the local Revenue Officer.**
- 2. The signature of the sureties are to be attested by serving or pensioned Commissioned Officer or JCO or any civilian Government servant of Gazetted status.**
- 3. The Agreement Form should not be stamped or executed until the candidate has been selected by the Government for provisional admission.**
- 4. Only required to be submitted by the candidates who fail to submit their Educational Certificates before joining the Academy.**

Appendix 'M'

(Refers to Note (ii) of Para 15.6.1 of Joining Instructions)

Course Number :

Roll Number :

Referee No : **One**

Photograph in civil dress.
Signed by candidate.
To be authenticated by an officer along with his apt **stamp**.

CHARACTER AND IDENTITY CERTIFICATE OF CANDIDATES FOR COMMISSION

1. Certified that I know Mr/ Ms _____ son/ daughter of _____ who is resident of (give permanent address) _____

for the _____ Years (**at least last two years/ more than two Years**) and _____ months and to the best of my knowledge and belief he/ she bears good moral character and has no antecedents which would render him/ her unsuitable for grant of Commission in the Armed Forces.

2. He/ She is married/ unmarried with/ without _____ child/ children.

Station : Office Stamp of Referee	Signature of referee..... Name Designation / Status Address Office Telephone Number Mobile Number
<p>Note :- Referee is/ are respectable persons of the society, preferably Gazetted Officers, who know candidate for a minimum period of two years or more as on date of SSB for this certificate to be valid</p>	

PARTICULARS OF CANDIDATE

1. Name in Full
(IN BLOCK LETTERS)
2. Father name in full
(IN BLOCK LETTERS)
3. Guardian's name and full present address
4. Name of School/ College and date of leaving
5. Date of entry in School/ College and date of leaving
6. Class up to which studied or at present studying
7. In case you are studying give your roll No, if any

Station :

Signature of Candidate

Course Number :
 Roll Number :
 Referee No : **Two**

Photograph in civil dress.
 Signed by candidate.
 To be authenticated by an officer along with his apt **stamp**.

CHARACTER AND IDENTITY CERTIFICATE OF CANDIDATES FOR COMMISSION

1. Certified that I know Mr/ Ms _____ son/ daughter of _____ who is resident of (give permanent address) _____

for the _____ Years (**at least last two years/ more than two Years**) and _____ months and to the best of my knowledge and belief he/ she bears good moral character and has no antecedents which would render him/ her unsuitable for grant of Commission in the Armed Forces.

2. He/ She is married/ unmarried with/ without _____ child/ children.

Station : Office Stamp of Referee	Signature of referee..... Name Designation / Status Address Office Telephone Number Mobile Number
Note :- Referee is/ are respectable persons of the society, preferably Gazetted Officers, who know candidate for a minimum period of two years or more as on date of SSB for this certificate to be valid	

PARTICULARS OF CANDIDATE

1. Name in Full (IN BLOCK LETTERS)
2. Father's name in full (IN BLOCK LETTERS)
3. Guardian's name and full present address
4. Name of School/ College and date of leaving
5. Date of entry in School/ College and date of leaving
6. Class up to which studied or at present studying
7. In case you are studying give your roll No, if any

Station :

Signature of Candidate

Appendix 'N'

(Refers to Para 15.7.1 of Joining Instructions)

TRAINING AND PHYSICAL FITNESS CERTIFICATE (DULY SIGNED BY THE CO)

It is certified that No _____ Rank _____ Name _____
 Unit _____ detailed to attend the SCO _____ Course from _____
 to _____ vide IHQ of MoD (Army) letter No _____ dt _____ has (within
 three months of the commencement of the course) achieved the following standards:-

BPET :- _____

PPT :- _____

(Sig of CO)

NON-INVOLVEMENT CERT

It is duly certified that No _____ Rank _____ Name _____
 of _____ (Unit/ Formation) is not involved in any disciplinary case as on
 _____ (the day JCO/NCO is SOS unit).

(Sig of CO)

Appendix 'N' Contd.**EDUCATION TRAINING GRANT CERT**

It is certified that Education Training Grant for the months of _____ to _____ has neither been claimed nor will be claimed by this unit in respect of No _____ Rank _____ Name _____ of _____ (unit/formation) who has been detailed to attend the SCO Course at IMA Dehradun.

(Sig of CO)

AMENITY GRANT CERT

It is certified that Amenity Grant has neither been claimed nor will be claimed in respect of No _____ Rank _____ Name _____ of _____ (unit/formation) who has been detailed to attend the SCO Course at IMA Dehradun.

(Sig of CO)

Appendix 'O'

(Refers to Para 20.4 of Joining Instructions)

LIST OF RECOMMENDED BOOKS

Ser No.	SUBJECT / BOOK	AUTHOR
MILITARY HISTORY & MILITARY THINKING		
1	Military History of India	Jadunath Sarkar
2	Slender was the thread Kashmir Confrontation 1947-48	Lt Gen LP Sen
3	The Lightening Campaign	DK Palit
4	The War that Wasn't	Shiv Kunal Verma
5	Kargil : From Surprise to Victory	Gen VP Malik
6	The Military System in Ancient India	Bimal Kanti Majumdar
CURRENT AFFAIRS & INTERNATIONAL RELATIONS		
7	The Long Game : How the Chinese Negotiate	Vijay Gokhale
8	The Clash of Civilizations and the Remaking of World Order	Samuel P Huntington
9	Elephant on the Silk Road : Sectors of promise for India & Central Asia	Pankaj Tripathi
10	How China sees India	Shyam Saran
MILITARY MANAGEMENT		
11	Military Psychology and Leadership Development	Lt Col (Dr) Samir Rawat
12	Psychology for Soldiers	VP Malhotra
SCIENCE & WARFARE		
13	Understanding GPS/GNSS Principles & applications	Elliott D Kaplan
14	Basics of unmanned aerial vehicles	Garvit Pandya
15	Future of Space warfare	Dr Kishore Vats
16	Artificial Intelligence Basics	Tom Taulli
INFORMATION TECHNOLOGY		
17	Mastering MS office	Bittu Kumar
18	Microsoft office step by step	Curtis Frye

Appendix 'P'

(Refers to Para 35.1 of Joining Instructions)

MARRIAGE DECLARATION CERTIFICATE

I, (Name)*
Son/ Daughter of (Name)declare
that I am Married / Unmarried/ Widower/ Divorcee and I undertake that I will not marry while
I am under training at the Indian Military Academy. Further, I fully understand that if I marry
while under training at the Indian Military Academy, I will be withdrawn and will be liable to
refund all the expenditure incurred on me by the Government and that the total estimated
cost of training refundable by my parents or guardian will be notified later.

Place:

Date:

(.....)
(Particulars of witness)

.....
(Signature of witness)

(.....) Signature of the Candidate

*Name of Officer Cadet be filled in this as per Matriculation Certificate.

(.....) Signature of the Parent

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Appendix 'P - 1'

(Refers to Para 35.2 of Joining Instructions)

MARRIAGE DECLARATION CERTIFICATE FOR UNMARRIED SERVICE CADETS

I, (Name)*
Son/ Daughter of (Name)declare
that I am Unmarried and I undertake that I will marry only during term break (if planning to
get married) with prior permission from the Commandant, Indian Military Academy. Further, I
fully understand that if I marry while under training at the Indian Military Academy without
permission, I will be withdrawn and will be liable to refund all the expenditure incurred on me
by the Government and that the total estimated cost of training refundable by my parents or
guardian will be notified later.

Place:

Date:

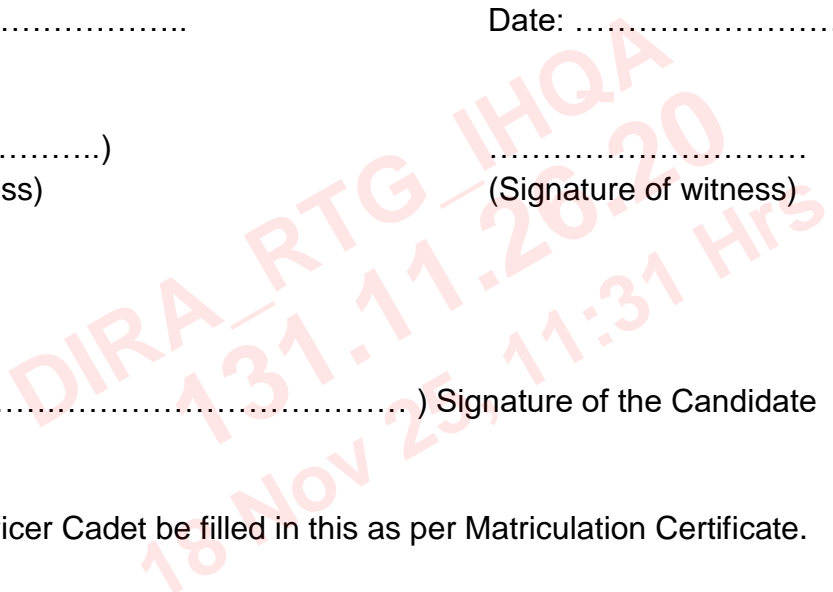
(.....)
(Particulars of witness)

.....
(Signature of witness)

(.....) Signature of the Candidate

*Name of Officer Cadet be filled in this as per Matriculation Certificate.

(.....) Signature of the Parent



Appendix 'Q'

(Refers to Para 37 of Joining Instructions)

APPLICATION FOR RESIGNATION

1. IMA No and Name:
2. Company and Battalion:
3. Father's Name, Occupation and :
Monthly income
4. Guardian's Name, Relation Occupation and Monthly income (if father not alive):
5. Date of Birth and Age as on 01 Jan/ 01Jul :

- (a) DOB :
- (b) Age :
- (c)

Years	Months	Days

6. Address :
7. Details as per following format:-

Course Ser No	Date of Joining	Occupation before joining IMA	Whether applied for Admission /employment elsewhere (give details)	Education/ Technical qualification

8. Reasons for Resignation –
9. Details concerning Service Selection Board (SSB):-

SSB Batch No	Name of SSB and Place	Date of SSB Interview	Any other Details/Remarks

10. Any other info :-
11. (a) Parent's/Guardian's consent is attached.
- (b) I understand that once I resign, I am not permitted to withdraw my application for resignation. I also certify that I will not seek reinstatement.

12. I hereby declare that I will abide with all instructions issued in consequence of tendering resignation from pre-commission training. I am fully aware about financial obligations.

Date :

(.....)
Signature of the Officer Cadet

PARENT'S/ GUARDIAN'S CONSENT FOR RESIGNATION

1. I, Son/ Daughter of Shri/ Smt.....
father/ Guardian of NoOfficer Cadet who
is presently undergoing pre-commission training at Indian Military Academy, Dehradun agree
that his resignation be accepted as requested above.

2. I, further declare that I accept all financial liabilities to the state on account of
resignation tendered by my son/ward in accordance with rules and regulations in vogue.

Dated:
Place:

Signature
Name
Address

Witness/Guarantors (to be signed in the presence of Parent/Guardian)

1. Signature :
Name :
Address :

Date :

2. Signature :
Name :
Address :

Date :

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Appendix 'R'
(Refers to Para 46.2 of Joining Instructions)

LIST OF CLUBS

S No	Club	Type
1.	Martial Art Club	Outdoor
2.	Gym & Weight Trg Club	
3.	Squash Club	
4.	Tennis Club	
5.	Swimming Club	
6.	Yoga Club	
7.	Shooting Club	
8.	Riding & Polo Club	
9.	Mountaineering Club	
10.	Photography Club	
11.	Driving & Maintenance Club	
12.	Golf Club	
13.	MTB Club	
14.	Archery Club	
15.	Arts & Sculpture Club	Indoor
16.	Music & Dramatics Club	
17.	Computer Application Club	
18.	Creative Writing and Journalism Club	
19.	Science & innovation club	
20.	Mandarin Club	